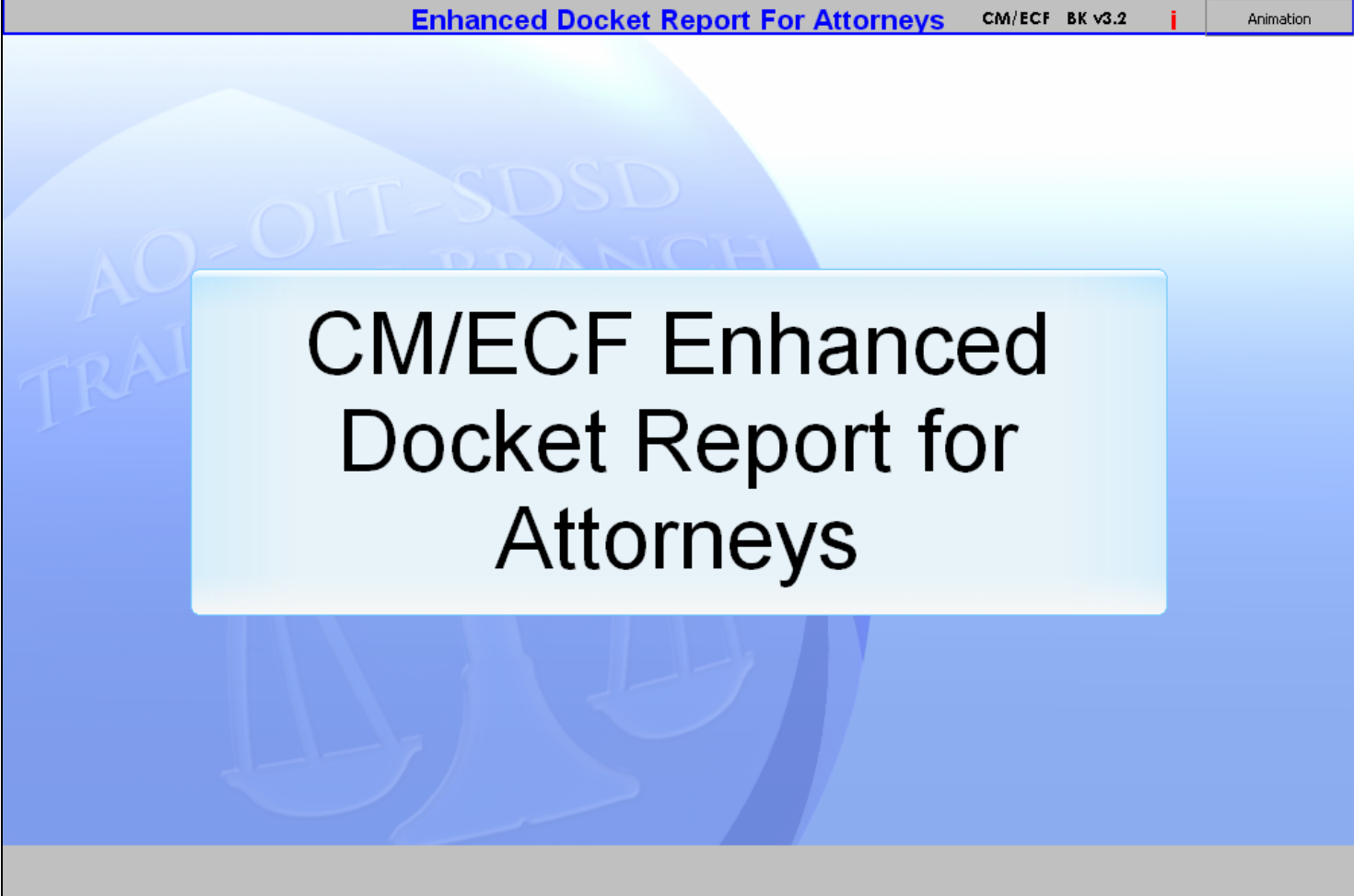


Slide 1 - Slide 1

Enhanced Docket Report For Attorneys CM/ECF BK v3.2 i Animation



CM/ECF Enhanced Docket Report for Attorneys

Slide notes

Welcome to the CM/ECF Enhanced Docket Report for Attorneys.

Slide 2 - Navigation

Navigation Instructions: Each screen contains specific instructions to follow that mimic the actual software. Follow the instructions to progress through the lesson.

Playback Controls: Playback controls, located at the bottom of the screen, may be used to move forward or back, or to rewind to the beginning of the lesson. The playback controls also include a pause/play button toggle. If you pause the lesson, click the button again to resume.

Menu: Move the mouse over the word **MENU**, located in the upper left corner, to view the drop-down list of lesson topics. Click on the desired topic to jump to that part of the lesson.

Closed Captioning: Click the **CC** button in the playback controls to toggle the closed captioning feature on or off.

Audio: Click the **speaker icon** to toggle audio on or off.

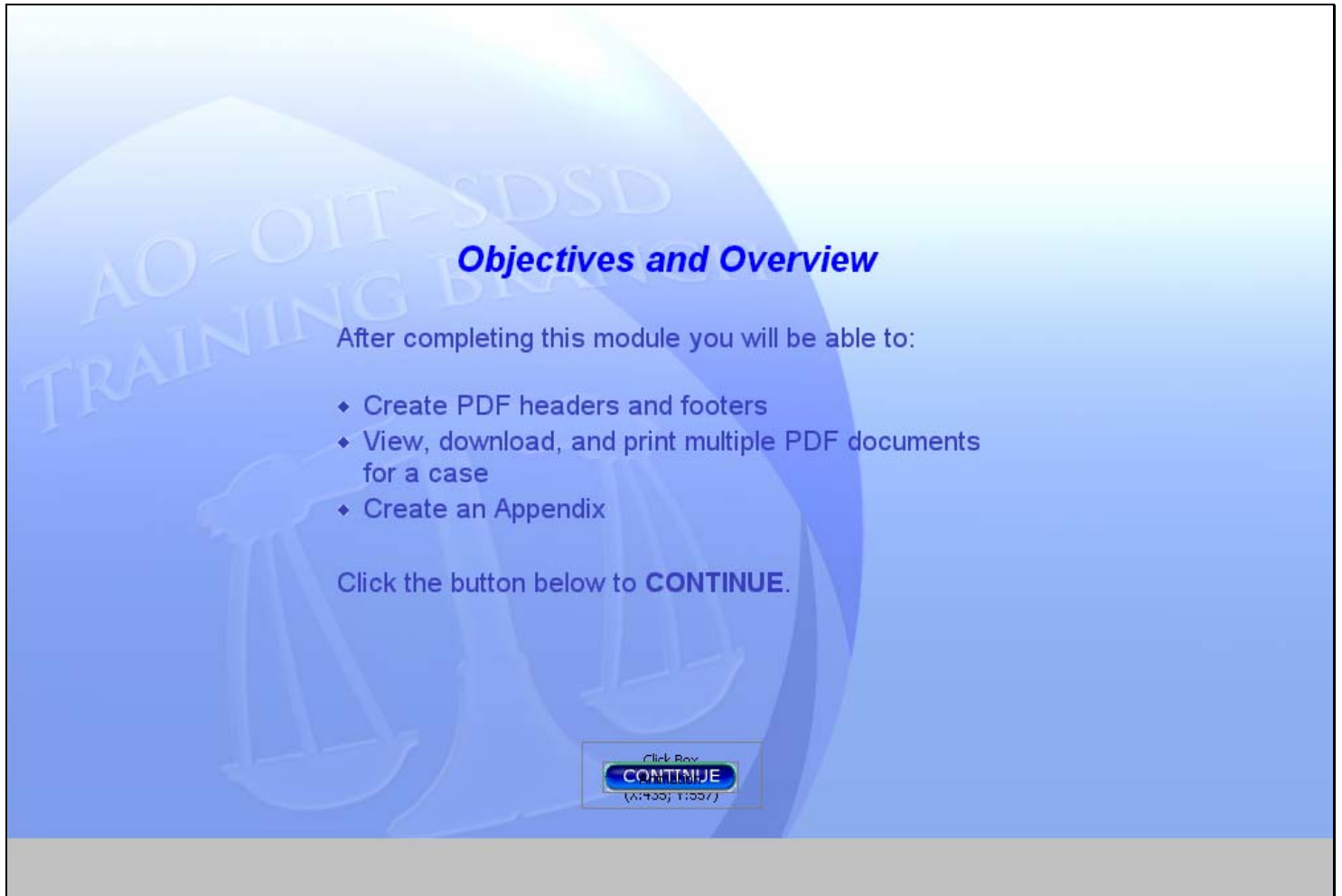
Additional Information: Roll the mouse over the "i" located in the title bar to view module version and AO-OIT-SDSD-Training Branch contact information.

Exit the Lesson: To exit the lesson, click the X in the upper right corner of the lesson window, or select **Exit** from the menu.

Begin the Lesson: Click the **START** button when you are ready to begin.

**Slide notes**

Please take a moment to read the Navigation Instructions on this screen. When you are ready to begin, click the "START" button.

Slide 3 - ObjectivesThe slide has a blue gradient background with a faint watermark of a scale of justice and the text "AO-OIT-SDSD TRAINING BUREAU". The title "Objectives and Overview" is in bold blue text. Below it, a paragraph states "After completing this module you will be able to:". This is followed by a bulleted list of three items: "Create PDF headers and footers", "View, download, and print multiple PDF documents for a case", and "Create an Appendix". Below the list, a paragraph says "Click the button below to **CONTINUE**.". At the bottom center, there is a button with the text "Click Here CONTINUE (A:400) T:007)".

Objectives and Overview

After completing this module you will be able to:

- ♦ Create PDF headers and footers
- ♦ View, download, and print multiple PDF documents for a case
- ♦ Create an Appendix

Click the button below to **CONTINUE**.

Click Here
CONTINUE
(A:400) T:007)

Slide notes

This module covers enhancements to the bankruptcy CM/ECF Docket Report. Please take a moment to read the module objectives. When you are ready, click the "CONTINUE" button.

Slide 4 - Slide 4

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Docket Sheet

Case number: 1:08-bk-10006

☒ Filed to

☐ Entered to

Documents to

Include:

☐ Terminated parties

☐ Links to Notices of Electronic Filing

Document options:

☐ Include headers when displaying PDF documents

☐ View multiple documents

☐ Create Appendix

Format:

☒ HTML

☐ Text

Sort by: Oldest date first

Run Report Clear

The "Document options" are new with CM/ECF Version 3.2. These options will be discussed in this module.

Slide notes

The Docket Sheet selection screen retains the features court users have become familiar with. Release 3.2 of CM/ECF has enhanced the docket report by providing the Document options section.

Slide 5 - INCLUDE HEADERS

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Docket Sheet

Case number: 1:08-bk-10006

Click Box (242 x 415) (X:0; Y:0)

☒ Filed ☐ Entered

Documents: to

Include:

- ☐ Terminated parties
- ☐ Links to Notices of Electronic Filing

Document options:

- ☐ Include headers when displaying PDF documents
- ☐ View multiple documents

Click on the "Include headers...." check box.

Format:

- ☒ HTML
- ☐ Text

Sort by: Oldest date first

Run Report Clear

Slide notes

Under CM/ECF Release 3.1 and earlier, when a PDF document was accessed for viewing or printing, there was no indication of the filed date and time, case number, document number, and page number on the document. Release 3.2 can now provide a header for each page of a PDF document that includes this data. We will take a look at this feature now. Please click the checkbox next to "Include headers when displaying PDF documents."

Slide 6 - Slide 6

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer". The address bar displays "https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl". The browser's address bar shows "CM/ECF - U.S. Bankruptcy Court". The page has a blue header with the "ECF" logo and navigation links: "Bankruptcy", "Adversary", "Query", "Reports", "Utilities", "Search", and "Logout". The main content area is titled "Docket Sheet". It contains a "Case number" field with the value "1:08-bk-10006". Below this are radio buttons for "Filed" (selected) and "Entered", each followed by a date range "to" field. There is also a "Documents" field with a "to" field. Under the "Include:" section, there are checkboxes for "Terminated parties" and "Links to Notices of Electronic Filing". Under the "Document options:" section, there are checkboxes for "Include headers when displaying PDF documents" (checked), "View multiple documents", and "Create Appendix". Under the "Format:" section, there are radio buttons for "HTML" (selected) and "Text". A "Sort by" dropdown menu is set to "Oldest date first". At the bottom left, there are "Run Report" and "Clear" buttons. A blue callout box with a pointer to the "Run Report" button contains the text "Click 'Run Report.'".

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Docket Sheet

Case number 1:08-bk-10006

☒ Filed to

☐ Entered to

Documents to

Include:

☐ Terminated parties

☐ Links to Notices of Electronic Filing

Document options:

☒ Include headers when displaying PDF documents

☐ View multiple documents

☐ Create Appendix

Format:

☒ HTML

☐ Text

Sort by Oldest date first

Run Report Clear

Click "Run Report."

Slide notes

To access the docket report please click "Run Report."

Slide 7 - Slide 7

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer". The address bar displays the URL: https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?416186692437831-L_187_0-1. The browser's address bar also shows "CM/ECF - U.S. Bankruptcy Court". The page features a navigation menu with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "U.S. Bankruptcy Court Live Database (Pleasantville) Bankruptcy Petition #: 08-10006". It includes the following information:

- Assigned to:** Charles Anderson
Chapter 11
Voluntary
Asset
[Show Associated Cases](#)
- Date Filed:** 01/03/2008
- Debtor:** Acme Building Products
230 Thurston Street
Kansas City, KS 45211
Tax ID / EIN: 4521312634125
- U.S. Trustee:** Roberta R. Evans
Sonterra Building
142 E. Milk Street
Boston, MA 02144
520-555-7841
- Creditor Committee:** Official Committee of Unsecured Creditors
- represented by Ben Matlock:** The Gunfire Law Firm
123 Main
San Antonio, TX 78365
210-333-8889
- represented by Cornelius Applebee:** 11712 Park Avenue North
New York, NY 10056

A central message box states: "Please press your 'Page Down' key."

Slide notes

To view the entries on this Docket Report, press your "Page Down" key.

Slide 8 - Slide 8

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Creditor Committee
Official Committee of Unsecured Creditors

represented by **Cornelius Applebee**
11712 Park Avenue North
New York, NY 10056
210-467-9998
Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
01/03/2008	1	<input type="checkbox"/>	Chapter 11 Voluntary Petition. Receipt Number cc, Fee Amount \$1039 Filed by Acme Building Products Chapter 11 Plan Small Business due by 7/1/2008. Disclosure Statement due by 7/1/2008. (Thompson, Darlyne) (Entered: 01/03/2008)
02/17/2008	2	<input type="checkbox"/>	Plan Filed by Debtor Acme Building Products (RE: related document(s) 1 Chapter 11) (Entered: 04/17/2008)
02/17/2008	3	<input type="checkbox"/>	Statement of Corporate Ownership filed. Filed by Debtor Acme Building Products. (Malin, Kate) Additional attachment(s) added on 2/18/2008 (JPW). (Entered: 04/17/2008)
02/17/2008	4	<input type="checkbox"/>	20 Largest Unsecured Creditors Filed by Debtor Acme Building Products. (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	5	<input type="checkbox"/>	Emergency Motion to Use Cash Collateral Filed by Debtor Acme Building Products (Malin, Kate) (Entered: 04/17/2008)
02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company. (Malin, Kate) (Entered: 04/17/2008)

Click the document number "1" hyperlink.

Slide notes

We want to take a look at the Chapter 11 Voluntary Petition. Click on document #1

Slide 9 - Slide 9

The screenshot shows a Windows Internet Explorer browser window displaying the CM/ECF - U.S. Bankruptcy Court website. The address bar shows the URL: https://bkecf-live.aotx.uscourts.gov/doc1/96008186. The website has a blue header with the CM/ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the header, a message states: "To accept charges shown below, click on the 'View Document' button, otherwise click the 'Back' button on your browser." The main content area features a "Pacer Service Center Transaction Receipt" for the date Fri May 16 14:24:31 2008. The receipt includes a table with transaction details. A callout box on the left says "Click on 'View Document.'" and a "View Document" button is located below it.

Pacer Service Center			
Transaction Receipt			
Fri May 16 14:24:31 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image1-1	Case Number:	08-10006
Billable Pages:	3	Cost:	0.24

Click on "View Document."

View Document

Slide notes

The Pacer Service Center Transaction Receipt showing the number of billable pages and the cost appears. To continue, please click on the "View Document" button.

Slide 10 - HEADER INFORMATION

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/doc1/96018186

Click the browser's "back" button.

Adversary Query Reports Utilities Search Logout

Case 08-10006 Doc 1-1 Filed 01/03/08 Entered 01/03/08 14:07:13 Desc Chapter 11 Vol P Page 1 of 3

B 1 (Official Form 1) (1/08)

United States Bankruptcy Court		Voluntary Petition
Name of Debtor (if individual, enter Last, First, Middle):	Name of Joint Debtor (Spouse) (Last, First, Middle):	
All Other Names used by the Debtor in the last 8 years (include married, maiden, and trade names):	All Other Names used by the Joint Debtor in the last 8 years (include married, maiden, and trade names):	
Last four digits of Soc. Sec. or Individual-Taxpayer I.D. (ITIN) No./Complete EIN (if more than one, state all):	Last four digits of Soc. Sec. or Individual-Taxpayer I.D. (ITIN) No./Complete EIN (if more than one, state all):	
Street Address of Debtor (No. and Street, City, and State):	Street Address of Joint Debtor (No. and Street, City, and State):	
ZIP CODE	ZIP CODE	
County of Residence or of the Principal Place of Business:	County of Residence or of the Principal Place of Business:	
Mailing Address of Debtor (if different from street address):	Mailing Address of Joint Debtor (if different from street address):	
ZIP CODE	ZIP CODE	
Location of Principal Assets of Business Debtor (if different from street address above):	ZIP CODE	

8.50 x 11.00 in

Slide notes

Notice the header information added to the top of this page. This type of header information is also available through the claims register when viewing an individual claim PDF. Now click the browser's "back" button and we will take a look at another enhancement.

Slide 11 - Slide 11

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Creditor Committee
Official Committee of Unsecured Creditors

represented by **Cornelius Applebee**
11712 Park Avenue North
New York, NY 10056
210-467-9998
Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
01/03/2008	1	<input type="checkbox"/>	Chapter 11 Voluntary Petition. Receipt Number cc, Fee Amount \$1039 Filed by Acme Building Products Chapter 11 Plan Small Business due by 7/1/2008. Disclosure Statement due by 7/1/2008. (Thompson, Darlyne) (Entered: 01/03/2008)
02/17/2008	2	<input type="checkbox"/>	Chapter 11 Small Business Plan Filed by Debtor Acme Building Products (RE: related document(s) 1 Chapter 11 Voluntary Petition. (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	3	<input type="checkbox"/>	Statement of Corporate Ownership filed. Filed by Debtor Acme Building Products. (Malin, Kate) Additional attachment(s) added on 2/18/2008 (JPW). (Entered: 04/17/2008)
02/17/2008	4	<input type="checkbox"/>	Filed by Debtor Acme Building Products . (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	5	<input type="checkbox"/>	Collateral Filed by Debtor Acme Building Products (Malin, Kate) (Entered: 04/17/2008)
02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)

Click on document number 3.

Slide notes

Click on the document number 3 hyperlink. This document contains an attachment.

Slide 12 - MULTIPLE DOCUMENTS

The screenshot shows a Windows Internet Explorer browser window displaying the CM/ECF - U.S. Bankruptcy Court website. The address bar shows the URL: https://bkecf-live.aotx.uscourts.gov/doc1/96008026. The website has a blue header with the CM/ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the header is a "Document Selection Menu" section titled "Multiple Documents". It instructs users to "Select the document you wish to view." and displays a table with two columns: "Part" and "Description".

Part	Description
1	Statement of Corporate Ownership 1 page
2	Attachment to Statement 1 page

Below the table, there are two buttons: "View All" and "Download All", separated by the word "or". To the right of these buttons, it says "2 pages". A callout box points to the "View All" button with the text: "Click the 'View All' button."

Slide notes

This enhanced Document Selection Menu will allow us to view each document separately, view the Main Document and all attachments, or download the Main Document and all attachments to a ZIP file. We will cover the "Download All" selection later. So, for now, please click on the "View All" selection.

Slide 13 - Slide 13

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer". The address bar displays the URL: https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&arr_de_seq_nums=18&magic_num=. The browser's address bar also shows "CM/ECF - U.S. Bankruptcy Court". The page features a navigation bar with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, a message states: "To accept charges shown below, click on 'View Document', otherwise click the 'Back' button on your browser." The page displays two transaction receipts, each with the following details:

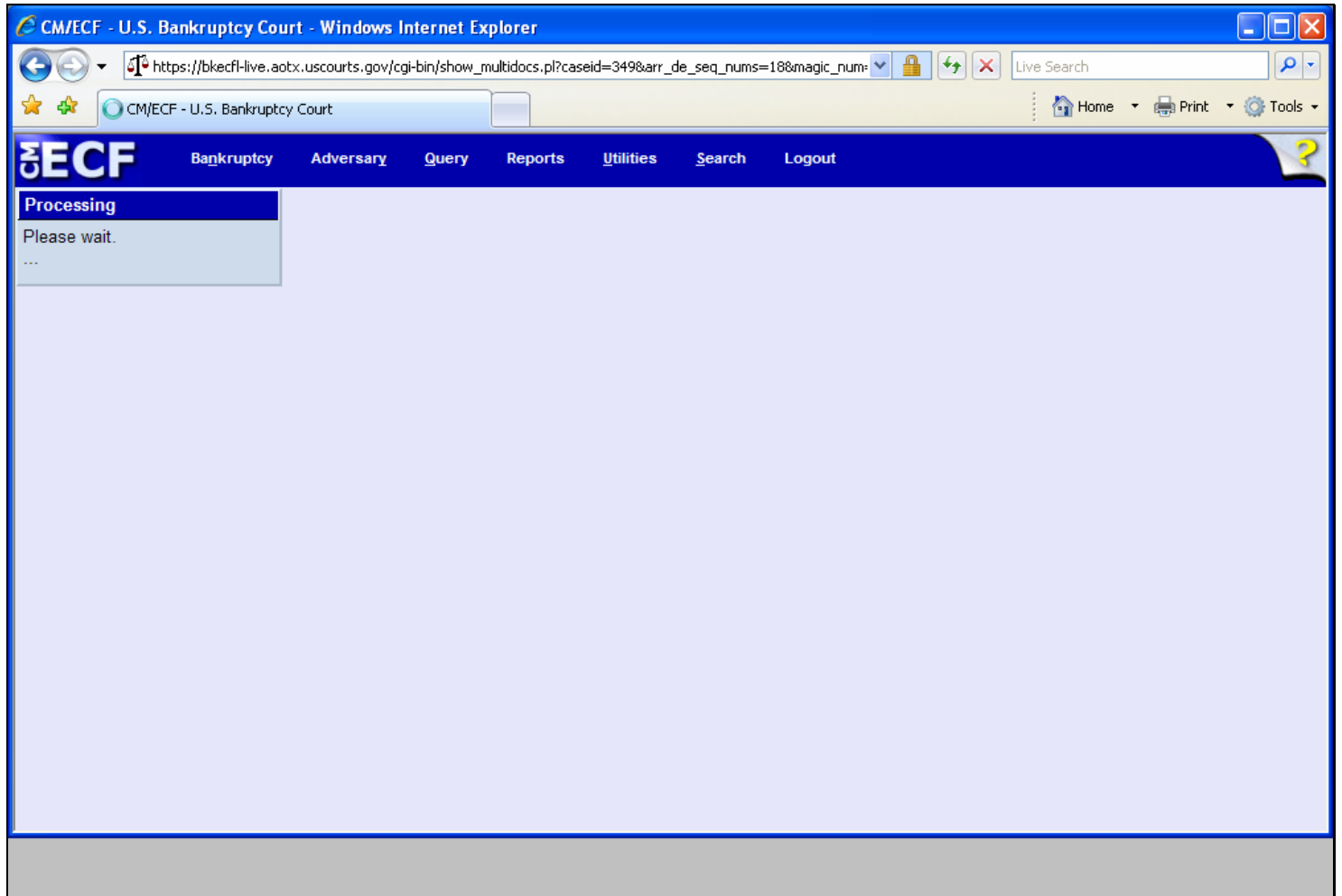
Pacer Service Center			
Transaction Receipt			
Fri May 16 14:36:09 CDT 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image3-1	Case Number:	08-10006
Billable Pages:	1	Cost:	0.08

A callout box with a blue border and a light blue background points to the "View Document" button, containing the text: "Click the 'View Document' button." The "View Document" button is a small, rectangular button with a light blue background and a dark blue border.

Slide notes

The Pacer Service Center Transaction Receipts showing the number of billable pages and the cost appears. To continue, please click on the "View Document" button.

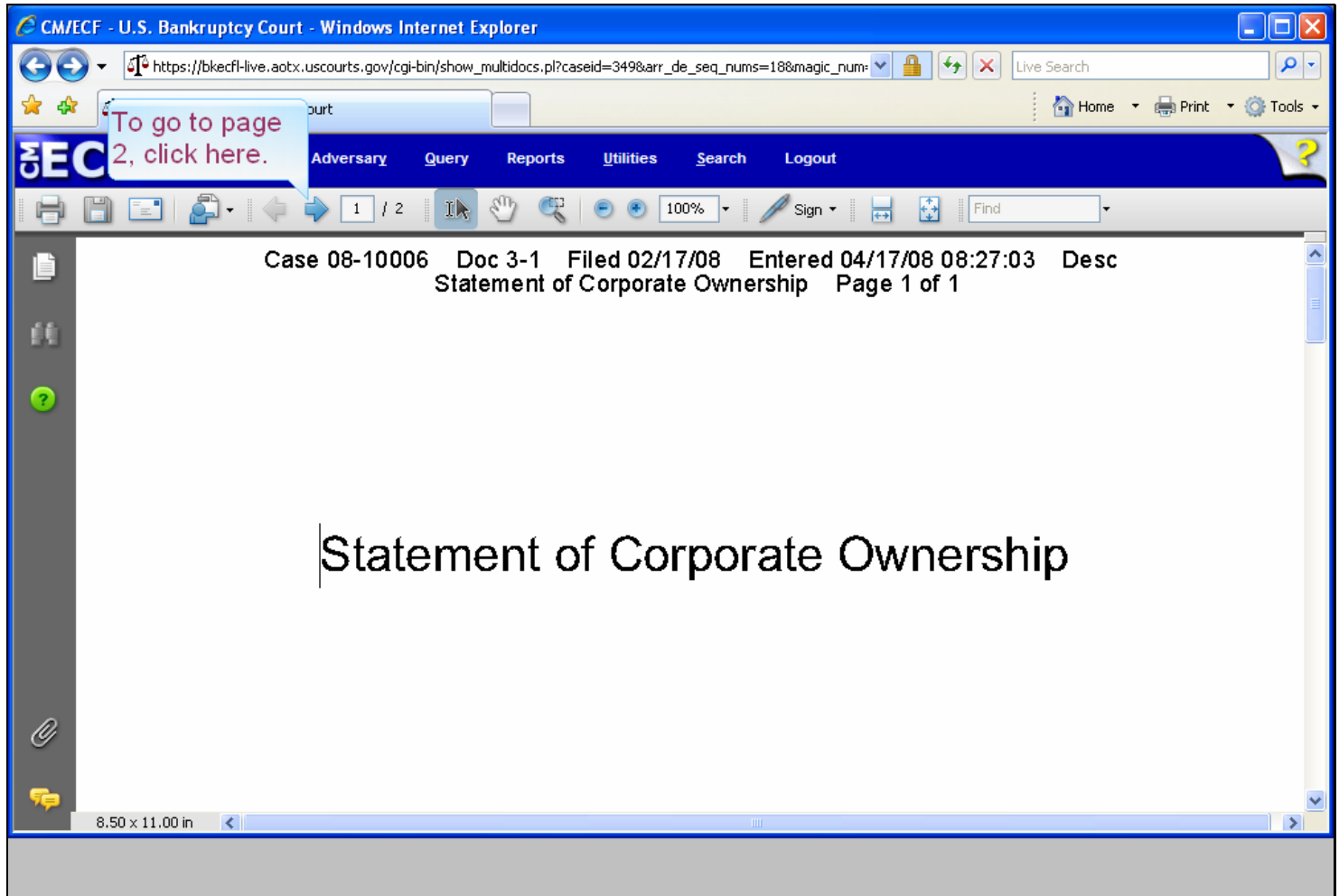
Slide 14 - Slide 14



Slide notes

A "Processing" screen appears. Processing time will vary depending on the number of documents selected and the length of each document.

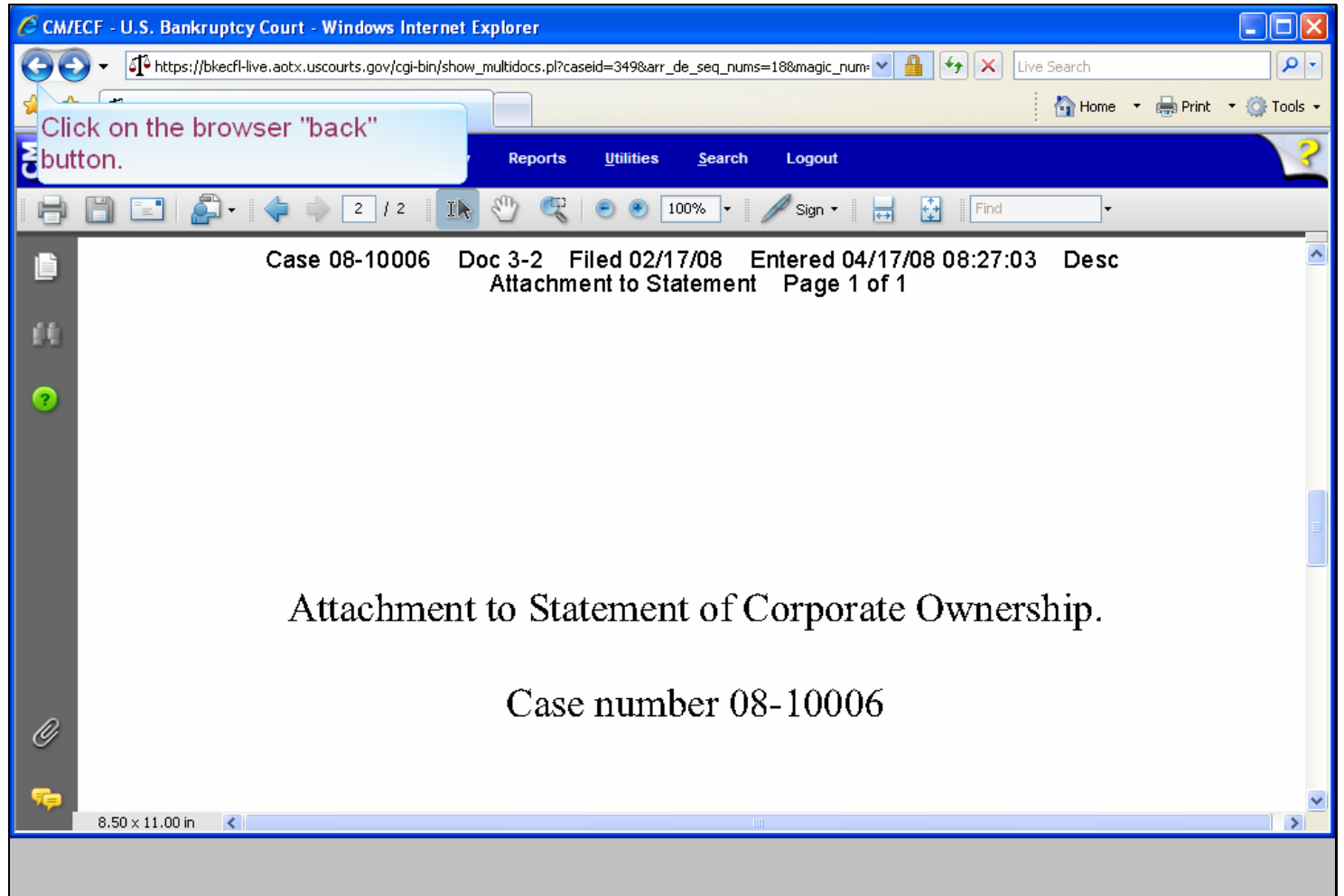
Slide 15 - HEADER INFORMATION DEFINED



Slide notes

Notice the header information which includes case number, document number, date filed, date and time entered, description and page number. To view the attachment, click on the Adobe navigation arrow.

Slide 16 - Slide 16



Slide notes

Now let's return to our Docket Report selection menu. Click on the browser "back" button.

Slide 17 - VIEW MULTIPLE DOCUMENTS

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Docket Sheet

Case number: 1:08-bk-10006

☒ Filed to
☐ Entered to

Documents to

Include:
☒ Terminated parties
☐ Links to Notices of Electronic Filing

Document options:
☒ Include headers when displaying PDF documents
☐ View multiple documents
☐ Create Appendix

Click the "View multiple documents" check box.

Sort by: Oldest date first

Run Report Clear

Slide notes

This next feature, "View Multiple Documents", will provide efficiency for users who want to see several pleadings from a case in one combined PDF document. It will no longer be necessary to access and generate each PDF separately from each hyperlink on the docket report. Notice that we will also request header information for the documents on this case. Otherwise, this feature will not display case information and page numbers at the top of each page. PACER users will continue to be charged the standard fee per page. Click the "View multiple documents" check box.

Slide 18 - Slide 18

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Docket Sheet

Case number: 1:08-bk-10006

☒ Filed to

☐ Entered to

Documents to

Include:

- ☐ Terminated parties
- ☐ Links to Notices of Electronic Filing

Document options:

- ☒ Include headers when displaying PDF documents
- ☒ View multiple documents
- ☐ Create Appendix

Sort by

Click "Run Report."

Run Report Clear

Notice that the "Format" selections have been removed.

Slide notes

The "Format HTML" and "Format Text" radio buttons will disappear. The user does not have an HTML vs. text option here. Click the "Run Report" button.

Slide 19 - Slide 19

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?866376066642365-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

APPEAL

U.S. Bankruptcy Court
Live Database (Pleasantville)
Bankruptcy Petition #: 08-10006

Assigned to: Charles Anderson
Chapter 11
Voluntary
Asset
[Show Associated Cases](#)

Date Filed: 01/03/2008

Debtor
Acme Building Products
230 Thurston Street
Kansas City, KS 45211
Tax ID / EIN: 4521312634125

represented by **Ben Matlock**
The Gunfire Law Firm
123 Main
San Antonio, TX 78365
210-333-8889

U.S. Trustee
Roberta R. Evans
Sonterra Building
142 E. Milk Street
Boston, MA 02144
520-555-7841

Creditor Committee
Official Committee of Unsecured Creditors

represented by **Cornelius Applebee**
11712 Park Avenue North
New York, NY 10056

Please press your "Page Down" key.

Slide notes

Next, we need to make our document selections. Press the "Page Down" key on your keyboard.

Slide 20 - Slide 20

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

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11712 Park Avenue North
New York, NY 10056
210-467-9998
Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
01/03/2008	1	<input type="checkbox"/>	Chapter 11 Voluntary Petition. Receipt Number cc, Fee Amount \$1039 Filed by Acme Building Products Chapter 11 Plan Small Business due by 7/1/2008. Disclosure Statement due by 7/1/2008. (Thompson, Darlyne) (Entered: 01/03/2008)
02/17/2008	2	<input type="checkbox"/>	Chapter 11 Small Business Plan Filed by Debtor Acme Building Products (RE: related document(s) 1 Chapter 11 Voluntary Petition. (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	3	<input type="checkbox"/>	Statement of Corporate Ownership filed. Filed by Debtor Acme Building Products. (Malin, Kate) Additional attachment(s) added on 2/18/2008 (JPW). (Entered: 04/17/2008)
02/17/2008	4	<input type="checkbox"/>	20 Largest Unsecured Creditors Filed by Debtor Acme Building Products . (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	5	<input type="checkbox"/>	Emergency Motion to Use Cash Collateral Filed by Debtor Acme Building Products (Malin, Kate) (Entered: 04/17/2008)
02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)

Slide notes

The "View multiple documents" option allows the user to select the document(s) that are to be viewed or downloaded. A clear button is provided to "clear" all check marks if one desires to reselect documents. Please select documents 1 through 4 by clicking in the check box to the right of each document number.

Slide 21 - Slide 21

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

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210-467-9998
Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
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02/17/2008	2	<input type="checkbox"/>	Chapter 11 Small Business Plan Filed by Debtor Acme Building Products (RE: related document(s) 1 Chapter 11 Voluntary Petition. (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	3	<input type="checkbox"/>	Statement of Corporate Ownership filed. Filed by Debtor Acme Building Products. (Malin, Kate) Additional attachment(s) added on 2/18/2008 (JPW). (Entered: 04/17/2008)
02/17/2008	4	<input type="checkbox"/>	20 Largest Unsecured Creditors Filed by Debtor Acme Building Products . (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	5	<input type="checkbox"/>	Emergency Motion to Use Cash Collateral Filed by Debtor Acme Building Products (Malin, Kate) (Entered: 04/17/2008)
02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)

Slide notes

Slide 22 - Slide 22

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

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Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
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02/17/2008	2	<input checked="" type="checkbox"/>	Chapter 11 Small Business Plan Filed by Debtor Acme Building Products (RE: related document(s) 1 Chapter 11 Voluntary Petition. (Malin, Kate) (Entered: 04/17/2008)
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02/17/2008	4	<input type="checkbox"/>	20 Largest Unsecured Creditors Filed by Debtor Acme Building Products . (Malin, Kate) (Entered: 04/17/2008)
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02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)

Slide notes

Slide 23 - Slide 23

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Creditor Committee
Official Committee of Unsecured Creditors

represented by **Cornelius Applebee**
11712 Park Avenue North
New York, NY 10056
210-467-9998
Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
01/03/2008	1	<input checked="" type="checkbox"/>	Chapter 11 Voluntary Petition. Receipt Number cc, Fee Amount \$1039 Filed by Acme Building Products Chapter 11 Plan Small Business due by 7/1/2008. Disclosure Statement due by 7/1/2008. (Thompson, Darlyne) (Entered: 01/03/2008)
02/17/2008	2	<input checked="" type="checkbox"/>	Chapter 11 Small Business Plan Filed by Debtor Acme Building Products (RE: related document(s) 1 Chapter 11 Voluntary Petition. (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	3	<input checked="" type="checkbox"/>	Statement of Corporate Ownership filed. Filed by Debtor Acme Building Products. (Malin, Kate) Additional attachment(s) added on 2/18/2008 (JPW). (Entered: 04/17/2008)
02/17/2008	4	<input type="checkbox"/>	20 Largest Unsecured Creditors Filed by Debtor Acme Building Products . (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	5	<input type="checkbox"/>	Emergency Motion to Use Cash Collateral Filed by Debtor Acme Building Products (Malin, Kate) (Entered: 04/17/2008)
02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)

Slide notes

Slide 24 - Slide 24

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Creditor Committee
Official Committee of Unsecured Creditors

represented by **Cornelius Applebee**
11712 Park Avenue North
New York, NY 10056
210-467-9998
Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
01/03/2008	1	<input checked="" type="checkbox"/>	Chapter 11 Voluntary Petition. Receipt Number cc, Fee Amount \$1039 Filed by Acme Building Products Chapter 11 Plan Small Business due by 7/1/2008. Disclosure Statement due by 7/1/2008. (Thompson, Darlyne) (Entered: 01/03/2008)
02/17/2008	2	<input checked="" type="checkbox"/>	Chapter 11 Small Business Plan Filed by Acme Building Products (RE: related document(s) 1 Chapter 11 Voluntary Petition. (Malin, Kate) (Entered: 02/17/2008)
02/17/2008	3	<input checked="" type="checkbox"/>	Statement of Corporate Assets and Liabilities Filed by Debtor Acme Building Products. (Malin, Kate) Additional attachment(s) added (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	4	<input checked="" type="checkbox"/>	20 Largest Unsecured Creditors Filed by Debtor Acme Building Products . (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	5	<input type="checkbox"/>	Emergency Motion to Use Cash Collateral Filed by Debtor Acme Building Products (Malin, Kate) (Entered: 04/17/2008)
02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)

Please press your "Page Down" key twice.

Slide notes

Having made our document selections, we need to move to the end of the Docket Report. Press your "Page Down" key twice.

Slide 25 - Slide 25

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?147834849195349-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)
03/07/2008	7	<input type="checkbox"/>	Response Filed by Official Committee of Unsecured Creditors (RE: related document(s) 6 to Objection to Confirmation of the Plan filed by Creditor Universal Mortgage Company) (Malin, Kate) (Entered: 04/17/2008)
03/17/2008	8	<input type="checkbox"/>	Order Overruling(RE: related document(s) 6 Objection to Confirmation of the Plan filed by Creditor Universal Mortgage Company). Signed on 3/17/2008 (Malin, Kate) (Entered: 04/17/2008)
03/18/2008	9	<input type="checkbox"/>	Notice of Appeal to District Court Court. . Receipt Number 53245, Fee Amount \$255 Filed by Creditor Universal Mortgage Company (RE: related document(s) 8 Order Overruling Objection to Confirmation of the Plan filed by creditor Universal Mortgage)). Appellant Designation due by 3/28/2008. (Malin, Kate) (Entered: 04/17/2008)
03/18/2008	10	<input type="checkbox"/>	Election to Appeal to District Court . Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). (Malin, Kate) (Entered: 04/17/2008)
03/19/2008	11	<input type="checkbox"/>	Appellant Designation of Contents For Inclusion in Record On Appeal and Issues on Appeal Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). Appellee designation due by 3/31/2008. Transmission of Designation Due by 4/18/2008. (Malin, Kate) (Entered: 04/17/2008)
04/02/2008	12	<input type="checkbox"/>	Transmittal of Record on Appeal to District Court Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). (Malin, Kate) (Entered: 04/17/2008)

Slide notes

Slide 26 - Slide 26

The screenshot shows the CM/ECF - U.S. Bankruptcy Court website in a Windows Internet Explorer browser. The address bar shows the URL: https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?147834849195349-L_187_0-1. The website has a blue header with the ECF logo and navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the header is a table of documents:

03/19/2008	11	<input type="checkbox"/>	Appellant Designation of Contents For Inclusion in Record On Appeal and Issues on Appeal Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). Appellee designation due by 3/31/2008. Transmission of Designation Due by 4/18/2008. (Malin, Kate) (Entered: 04/17/2008)
04/02/2008	12	<input type="checkbox"/>	Transmittal of Record on Appeal to District Court Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). (Malin, Kate) (Entered: 04/17/2008)

A callout box points to the document list with the text: "Click 'View Selected.'"

Below the document list are two buttons: "View Selected" and "Download Selected".

Below the buttons is a section titled "PACER Service Center" with a "Transaction Receipt" dated 05/21/2008 11:55:15. The receipt details are as follows:

PACER Login:	ao0757	Client Code:	
Description:	Docket Report	Search Criteria:	08-10006 Fil or Ent: filed Doc From: 0 Doc To: 99999999 Term: included Headers: included Multiple Docs: on Format: html
Billable Pages:	1	Cost:	0.08

Slide notes

PACER billing for the Docket Report appears at the bottom. To view the selected documents, click on "View Selected."

Slide 27 - Slide 27

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

To accept charges shown below, click on 'View Document', otherwise click the 'Back' button on your browser.

Total Pages: 7
Total Cost: 0.56

[View Document](#)

Click "View Document."

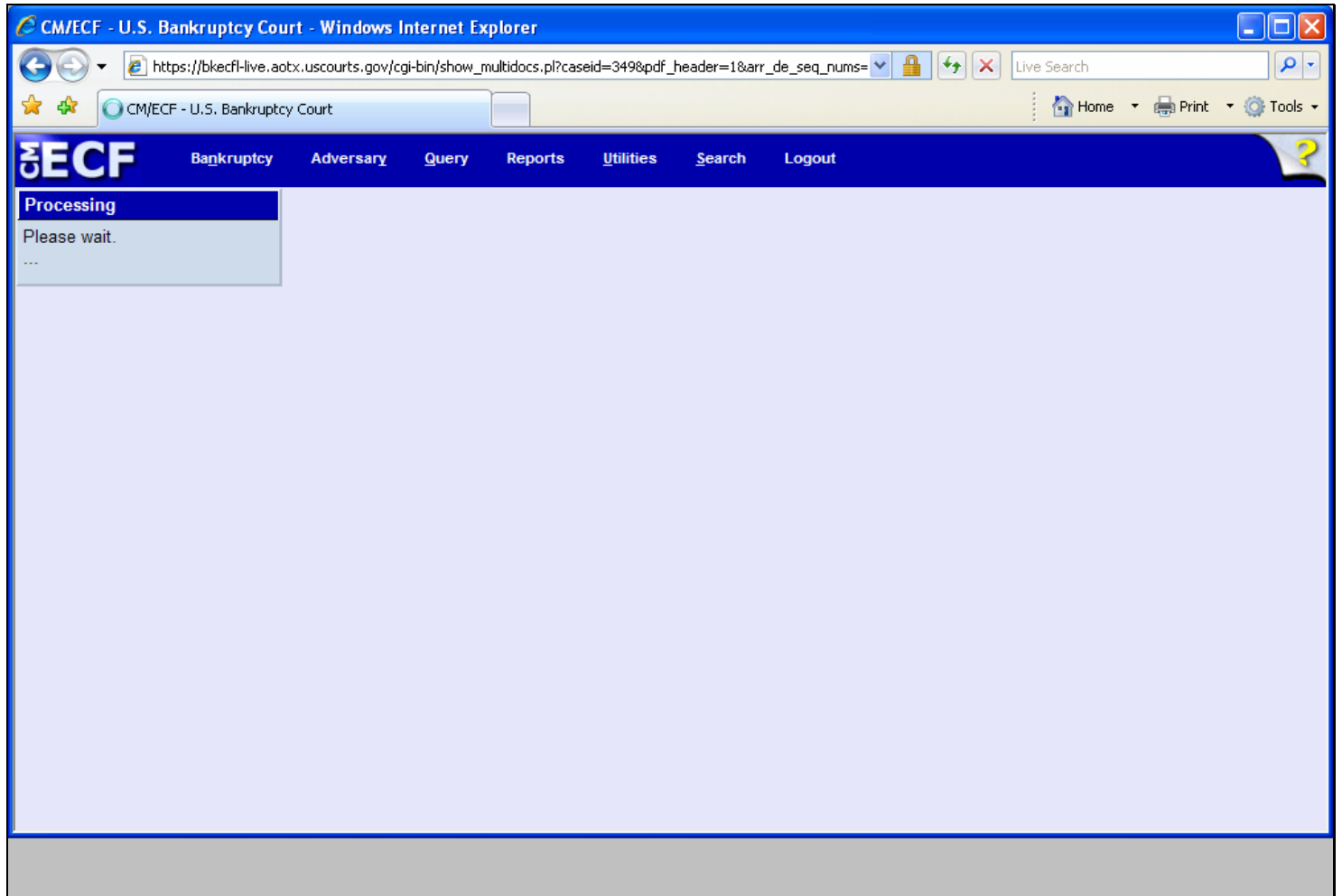
Pacer Service Center			
Transaction Receipt			
Mon May 19 09:15:52 CDT 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image1-1	Case Number:	08-10006
Billable Pages:	3	Cost:	0.24

Pacer Service Center			
Transaction Receipt			
Mon May 19 09:15:52 CDT 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image2-1	Case Number:	08-10006
Billable Pages:	1	Cost:	0.08

Slide notes

PACER billing for the selected documents appears with total pages and total cost. Click on "View Document."

Slide 28 - Slide 28



Slide notes

A Processing screen appears. Processing time will vary depending on the number of documents selected and the length of each document.

Slide 29 - Slide 29

CM/ECF - U.S. Bankruptcy Court

Click the Adobe navigation arrow to view the top of pages 2 through 7 of this document.

Case 08-10006 Doc 1-1 Filed 01/03/08 Entered 01/03/08 14:07:13 Desc Chapter 11 Vol P Page 1 of 3

United States Bankruptcy Court

Voluntary Petition

Name of Debtor (if individual, enter Last, First, Middle): District Information Joint Debtor (Spouse) (Last, First, Middle):

All Other Names used by the Debtor in the last 8 years (include married, maiden, and trade names): All Other Names used by the Joint Debtor in the last 8 years (include married, maiden, and trade names):

Last four digits of Soc. Sec. or Individual-Taxpayer I.D. (ITIN) No./Complete EIN (if more than one, state all): Last four digits of Soc. Sec. or Individual-Taxpayer I.D. (ITIN) No./Complete EIN (if more than one, state all):

Street Address of Debtor (No. and Street, City, and State): Street Address of Joint Debtor (No. and Street, City, and State):

ZIP CODE ZIP CODE

County of Residence or of the Principal Place of Business: County of Residence or of the Principal Place of Business:

Mailing Address of Debtor (if different from street address): Mailing Address of Joint Debtor (if different from street address):

ZIP CODE ZIP CODE

Location of Principal Assets of Business Debtor (if different from street address above): ZIP CODE

8.50 x 11.00 in

Slide notes

Notice that on the Adobe icon selection bar, page 1 of 7 is shown. The system has taken each PDF document and placed it in this "combined" document so that you may now print or copy the whole document or individual PDF documents. To view the top of each page please click the Adobe navigation arrow. Notice the heading information on each page.

Slide 30 - Slide 30

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=1&arr_de_seq_nums=

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

2 / 7 100% Sign Find

Case 08-10006 Doc 1-1 Filed 01/03/08 Entered 01/03/08 14:07:13 Desc Chapter 11 Vol P Page 2 of 3

B 1 (Official Form 1) (1/08)

Voluntary Petition
(This page must be completed and filed in every case.)

Name of Debtor(s):

All Prior Bankruptcy Cases Filed Within Last 8 Years (If more than two, attach additional sheet.)

Location Where Filed:	Case Number:	Date Filed:
Location Where Filed:	Case Number:	Date Filed:

Pending Bankruptcy Case Filed by any Spouse, Partner, or Affiliate of this Debtor (If more than one, attach additional sheet.)

Name of Debtor:	Case Number:	Date Filed:
District:	Relationship:	Judge:

Exhibit A
(To be completed if debtor is required to file periodic reports (e.g., forms 10K and 10Q) with the Securities and Exchange Commission pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934 and is requesting relief under chapter 11.)

☐ Exhibit A is attached and made a part of this petition.

Exhibit B
(To be completed if debtor is an individual whose debts are primarily consumer debts.)

I, the attorney for the petitioner named in the foregoing petition, declare that I have informed the petitioner that [he or she] may proceed under chapter 7, 11, 12, or 13 of title 11, United States Code, and have explained the relief available under each such chapter. I further certify that I have delivered to the debtor the notice required by 11 U.S.C. § 342(b).

X
Signature of Attorney for Debtor(s) (Date)

Exhibit C

8.50 x 11.00 in

Slide notes

Slide 31 - Slide 31

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=1&arr_de_seq_nums=

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

3 / 7 100% Sign Find

Case 08-10006 Doc 1-1 Filed 01/03/08 Entered 01/03/08 14:07:13 Desc Chapter 11 Vol P Page 3 of 3

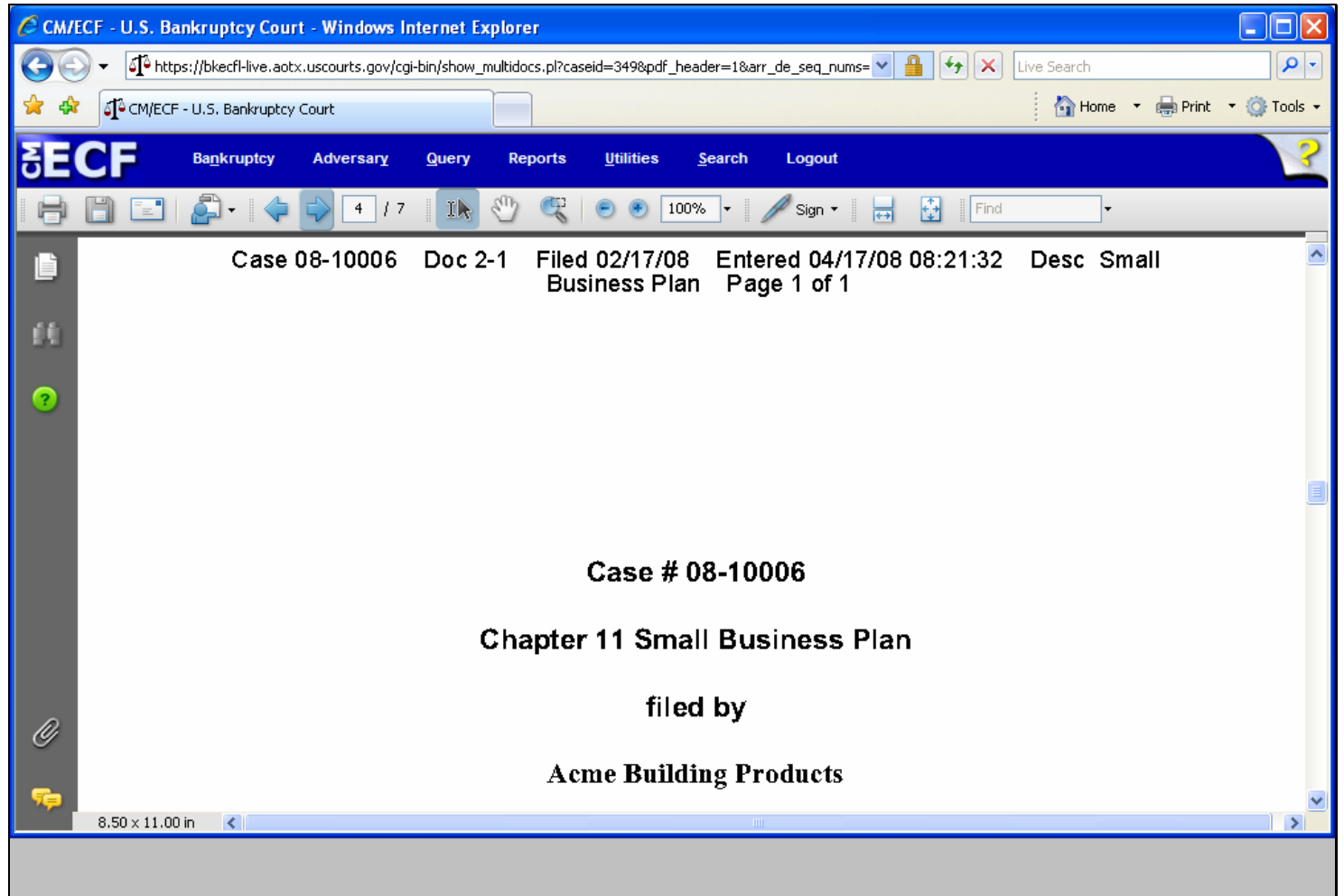
B 1 (Official Form) 1 (1/08) Page 3

Signatures	
Voluntary Petition (This page must be completed and filed in every case.)	Name of Debtor(s):
Signature(s) of Debtor(s) (Individual/Joint)	Signature of a Foreign Representative
<p>I declare under penalty of perjury that the information provided in this petition is true and correct.</p> <p>[If petitioner is an individual whose debts are primarily consumer debts and has chosen to file under chapter 7] I am aware that I may proceed under chapter 7, 11, 12 or 13 of title 11, United States Code, understand the relief available under each such chapter, and choose to proceed under chapter 7.</p> <p>[If no attorney represents me and no bankruptcy petition preparer signs the petition] I have obtained and read the notice required by 11 U.S.C. § 342(b).</p> <p>I request relief in accordance with the chapter of title 11, United States Code, specified in this petition.</p> <p>X _____ Signature of Debtor</p> <p>X _____ Signature of Joint Debtor</p> <p>_____ Telephone Number (if not represented by attorney)</p>	<p>I declare under penalty of perjury that the information provided in this petition is true and correct, that I am the foreign representative of a debtor in a foreign proceeding, and that I am authorized to file this petition.</p> <p>(Check only one box.)</p> <p><input type="checkbox"/> I request relief in accordance with chapter 15 of title 11, United States Code. Certified copies of the documents required by 11 U.S.C. § 1515 are attached.</p> <p><input type="checkbox"/> Pursuant to 11 U.S.C. § 1511, I request relief in accordance with the chapter of title 11 specified in this petition. A certified copy of the order granting recognition of the foreign main proceeding is attached.</p> <p>X _____ (Signature of Foreign Representative)</p> <p>_____ (Printed Name of Foreign Representative)</p> <p>_____ Date</p>

8.50 x 11.00 in

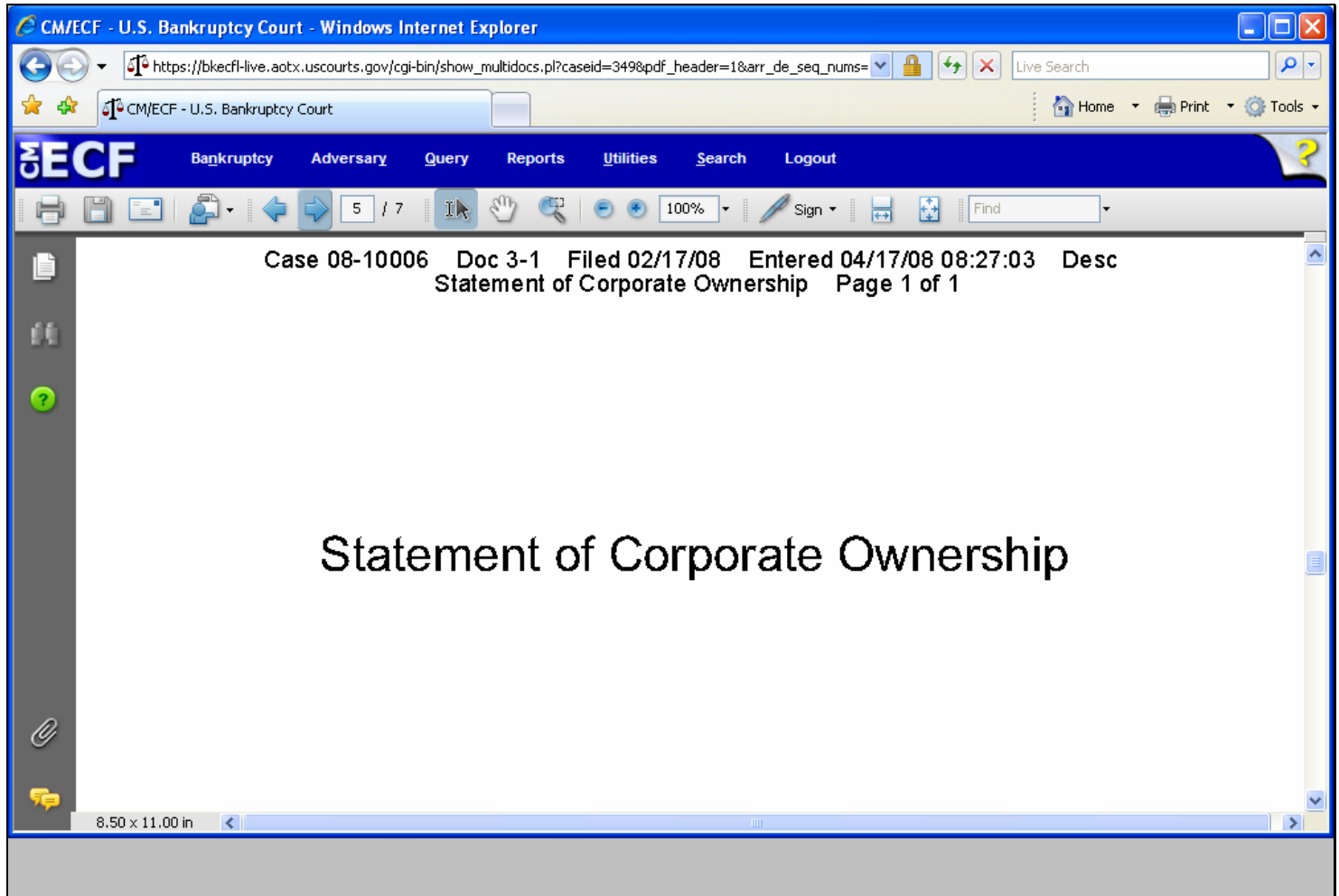
Slide notes

Slide 32 - Slide 32



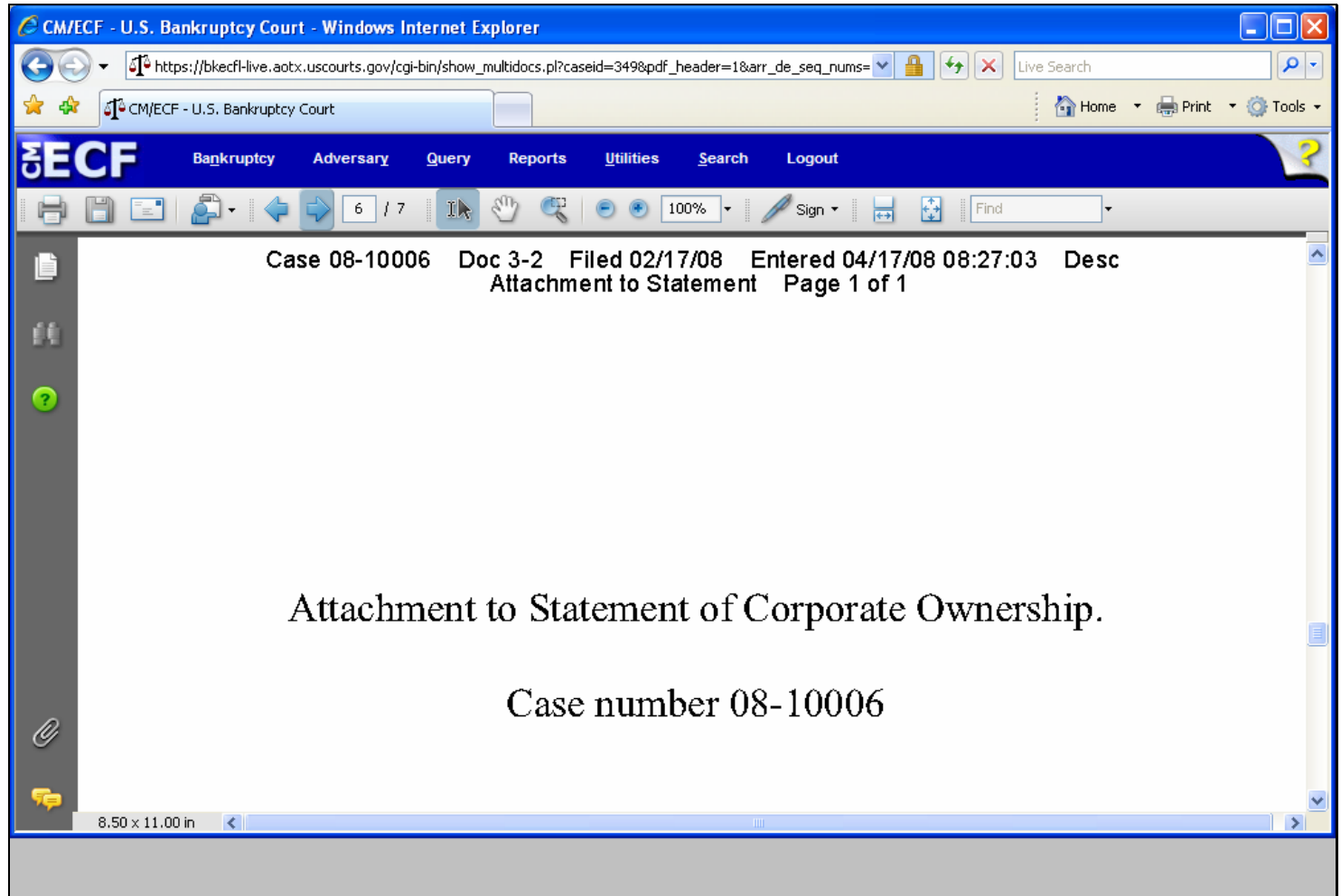
Slide notes

Slide 33 - Slide 33



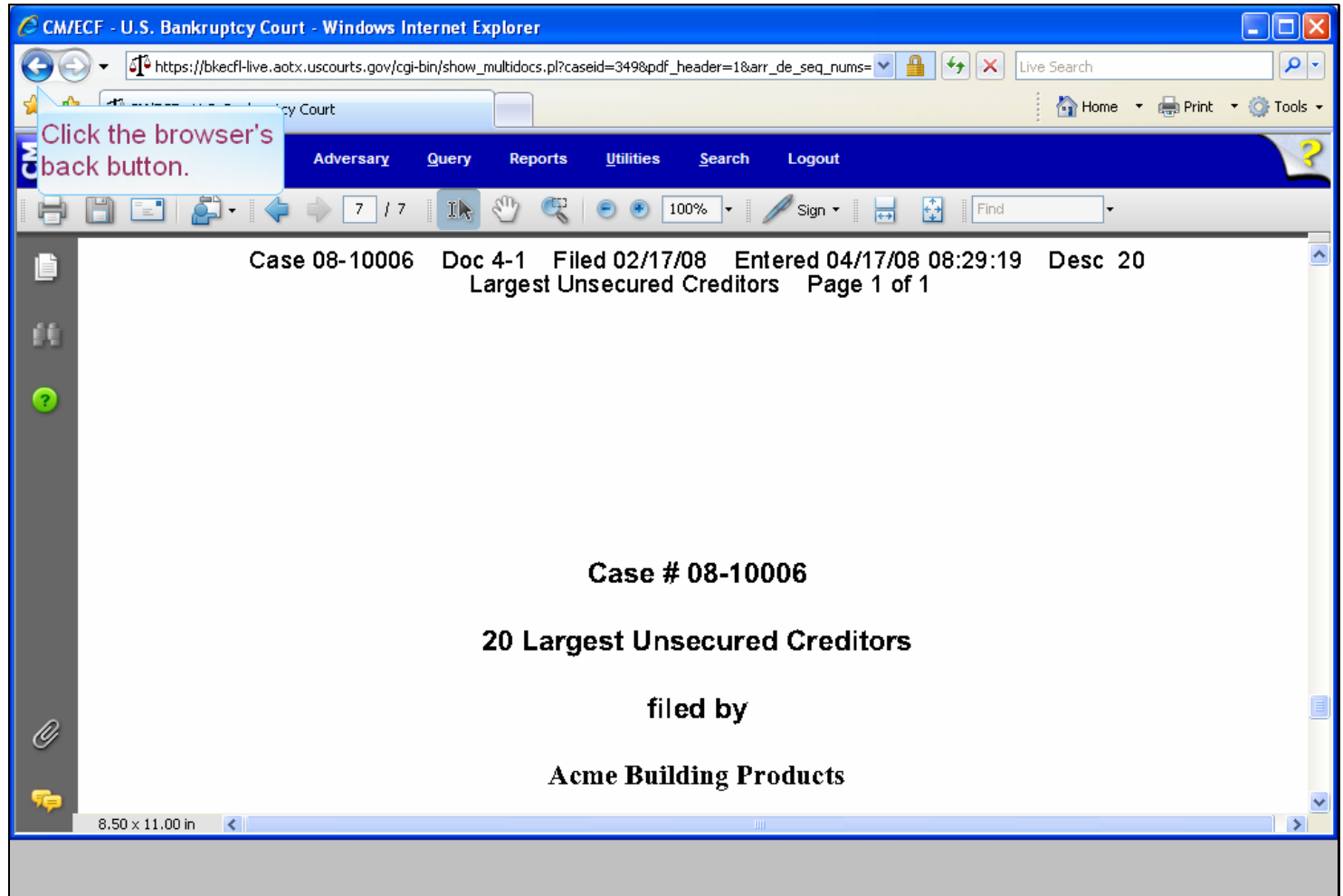
Slide notes

Slide 34 - Slide 34



Slide notes

Slide 35 - Slide 35



Slide notes

To return to the Docket Report, click the browser's "back" button.

Slide 36 - DOWNLOAD SELECTED

The screenshot shows the CM/ECF - U.S. Bankruptcy Court website in a Windows Internet Explorer browser. The address bar displays the URL: https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?444287427626577-L_187_0-1. The website has a blue header with the ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the header is a table with two rows of document information.

05/14/2008	23		See 000-22000 (RE: related document(s) Statement of Corporate Ownership filed by Eastern Home Building Products) Notice of Intent to Request Redaction Deadline Due By 5/21/2008. Redaction Request Due By 6/4/2008. Redacted Transcript Submission Due By 6/16/2008. Transcript access will be restricted through 8/12/2008. (Malin, Kate) (Entered: 05/14/2008)
05/14/2008	24	<input type="checkbox"/>	Transcript Re: Appeal Filed by Creditor Committee Official Committee of Unsecured Creditors (RE: related document (s) 9 Notice of Appeal). (Malin, Kate) (Entered: 05/14/2008)

Below the table, there are two buttons: "View Selected" and "Download Selected". A blue callout box with a speech bubble icon points to the "Download Selected" button, containing the text: "Click 'Download Selected.'"

Below the buttons is a "PACER Service Center" transaction receipt. The receipt is dated 05/19/2008 12:28:35 and contains the following information:

PACER Service Center			
Transaction Receipt			
05/19/2008 12:28:35			
PACER Login:	ao0757	Client Code:	
Description:	Docket Report	Search Criteria:	08-10006 Fil or Ent: filed Doc From: 0 Doc To: 99999999 Term: included Headers: included Multiple Docs: on Format: html
Billable Pages:	3	Cost:	0.24

Slide notes

Now we will take a look at downloading these PDF documents. Click the "Download Selected" button

Slide 37 - Slide 37

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

To accept charges shown below, click on 'Download Documents'; otherwise click the 'Back' button on your browser.

Total Pages: 7
Total Cost: 0.56

Download Documents

Click "Download Documents."

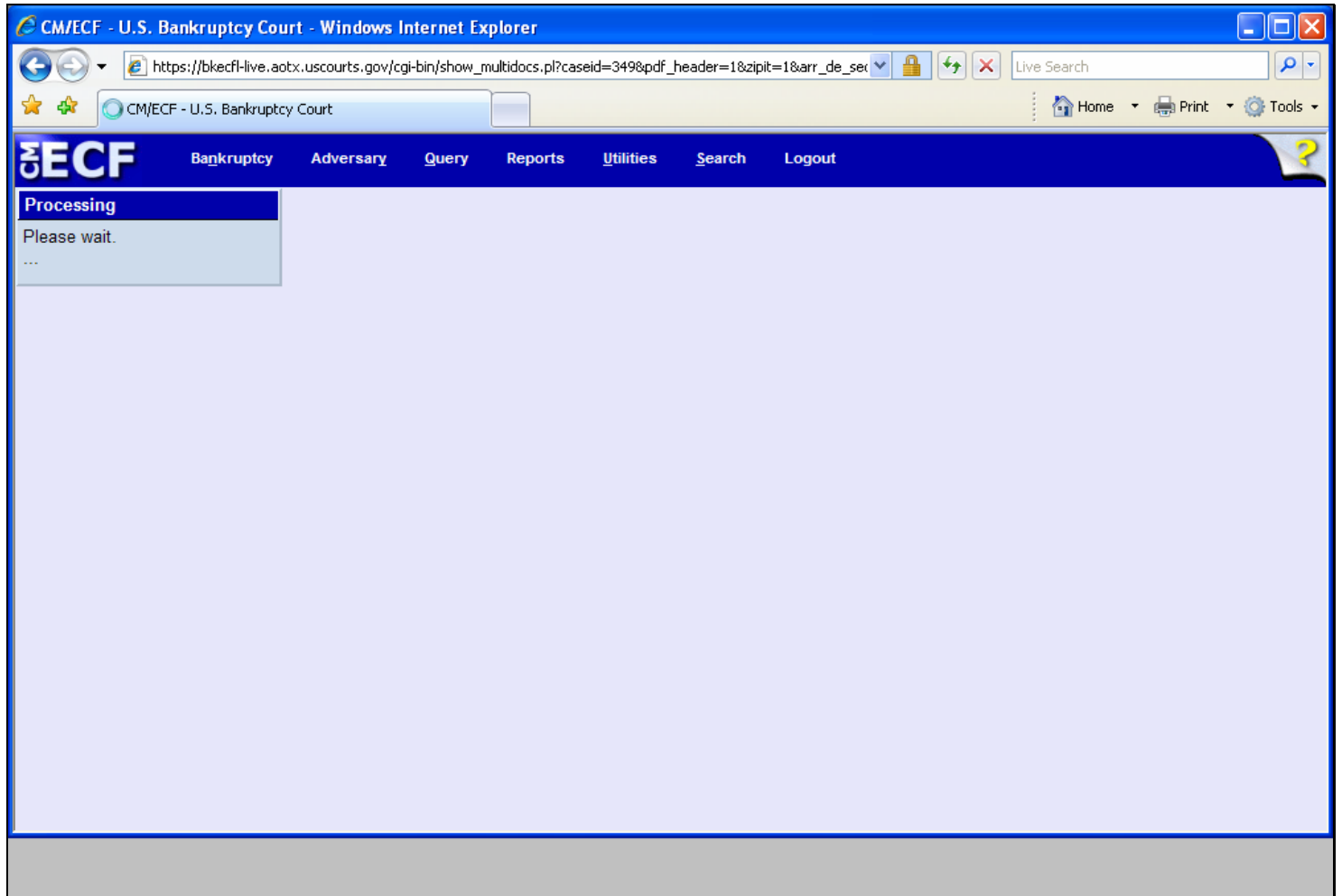
Pacer Service Center			
Transaction Receipt			
Mon May 19 12:17:19 CDT 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image1-1	Case Number:	08-10006
Billable Pages:	3	Cost:	0.24

Pacer Service Center			
Transaction Receipt			
Mon May 19 12:17:19 CDT 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image2-1	Case Number:	08-10006
Billable Pages:	1	Cost:	0.08

Slide notes

The PACER Transaction Receipt screen appears and shows the total number of pages and total cost. Click on "Download Documents."

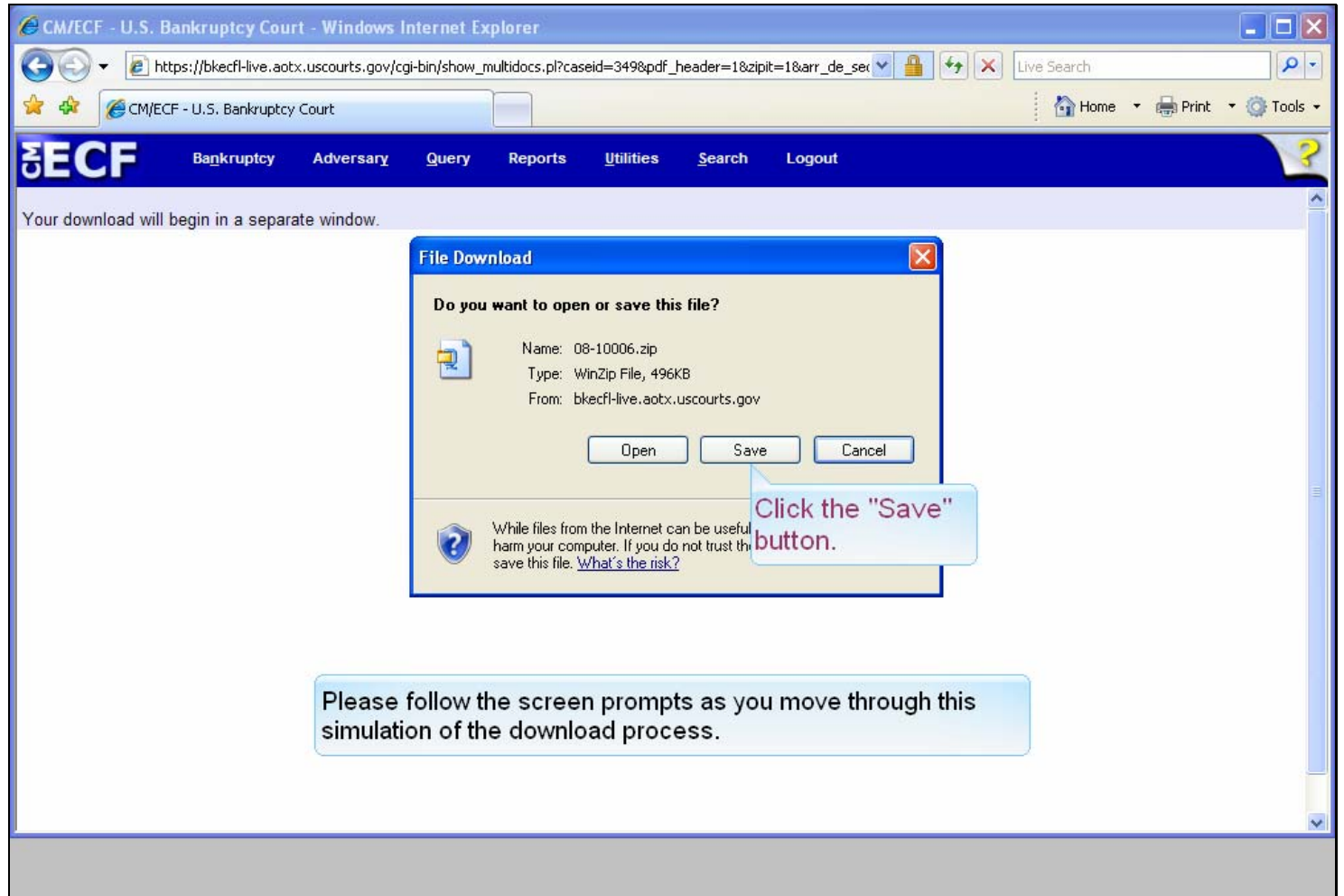
Slide 38 - Slide 38



Slide notes

A "Processing" screen appears. Processing time will vary depending on the number of documents selected and the length of each document.

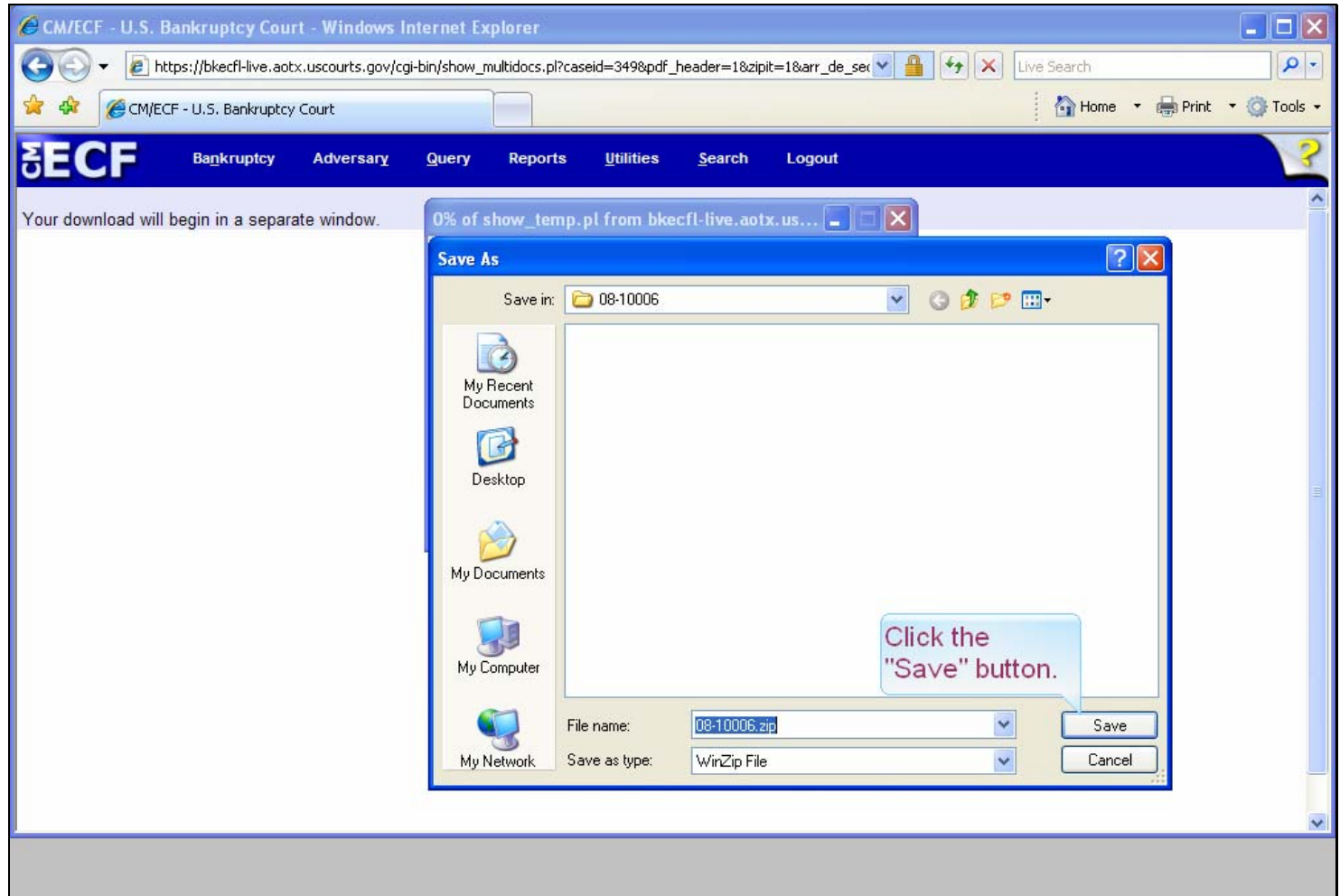
Slide 39 - Slide 39



Slide notes

The "Download Selected" option allows the user to produce a compressed (.zip) file that can be saved to disk. Each document within the compressed file is a separate PDF. This process captures and saves the selected pleadings to your PC in one operation. There are several "zip" programs available. Microsoft's WinZIP is being used here. Notice that the default zip file name is the case number. To continue with this process, click the "Save" button and then follow the screen prompts.

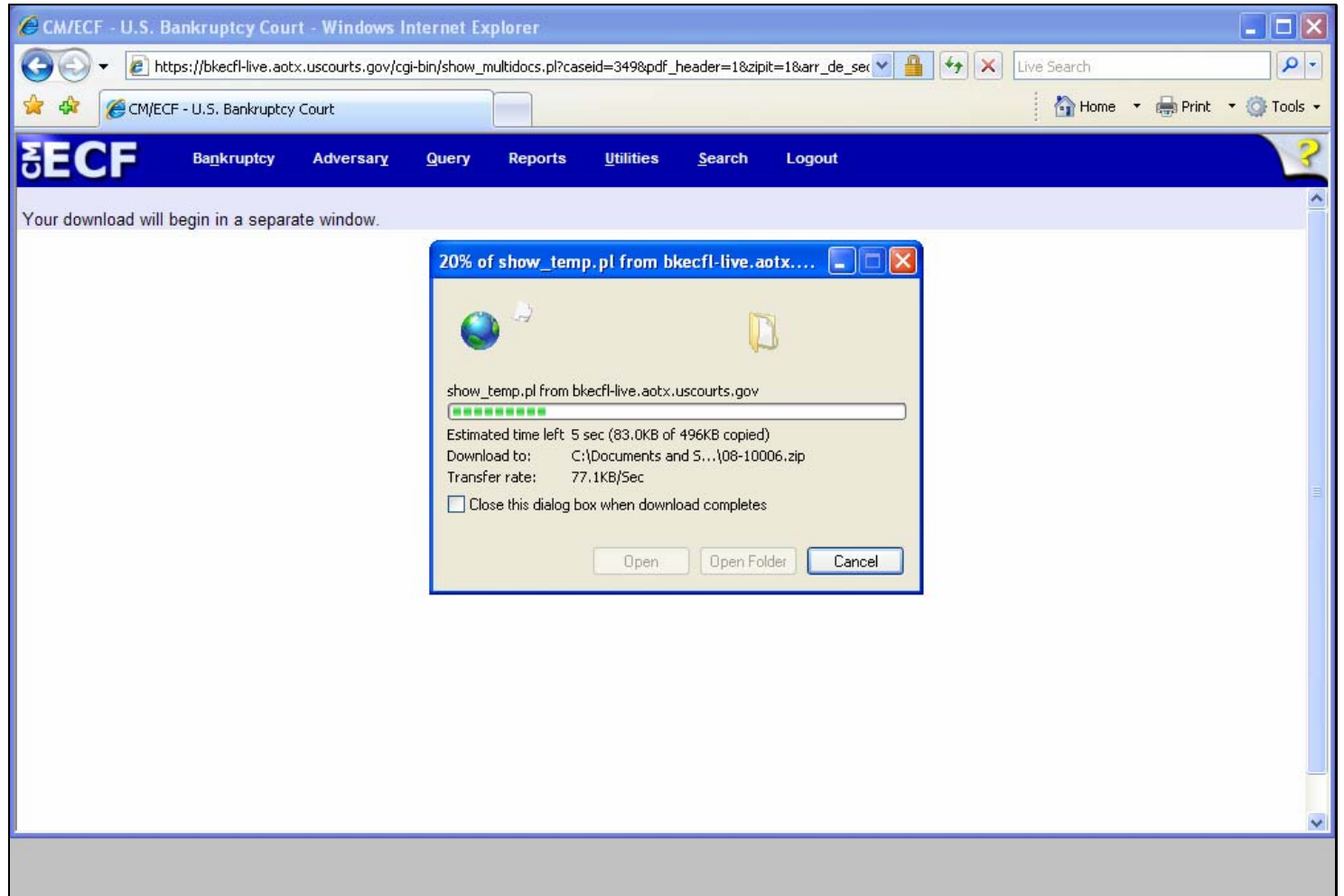
Slide 40 - Slide 40



Slide notes

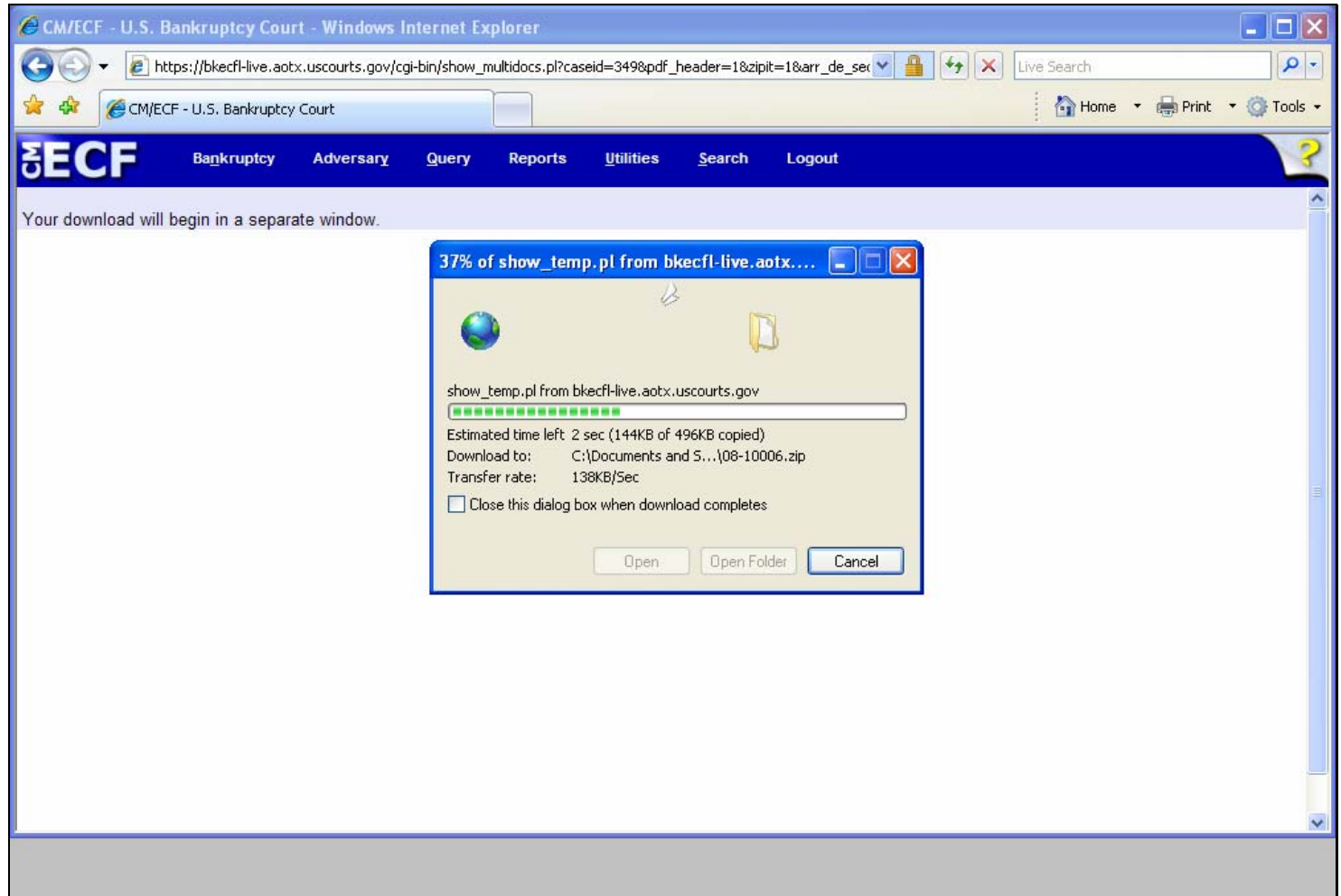
Take care that your zipped file will be saved to your intended folder. Here we are saving the file to a folder named after the case number. Click on the "Save" button.

Slide 41 - Slide 41



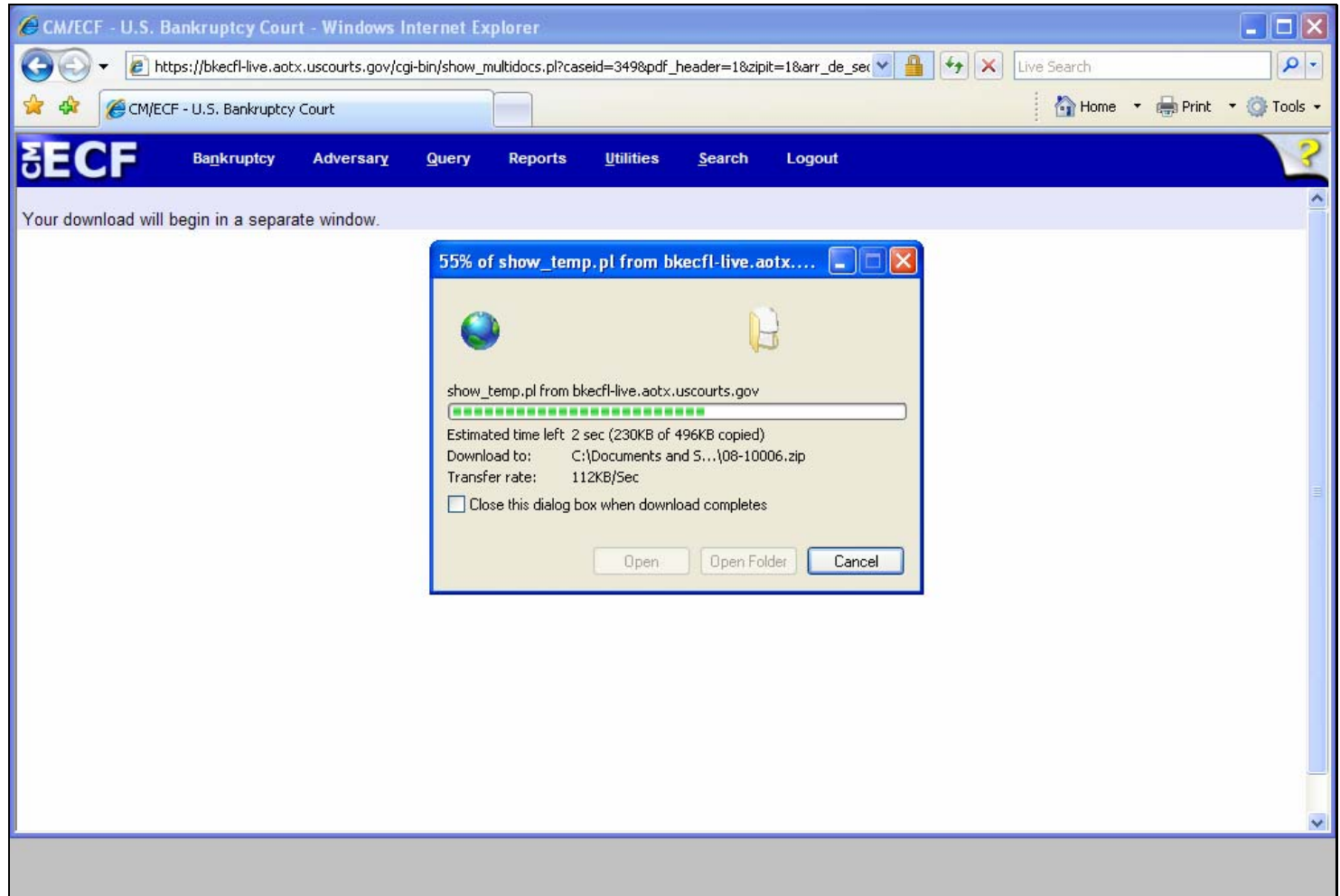
Slide notes

Slide 42 - Slide 42



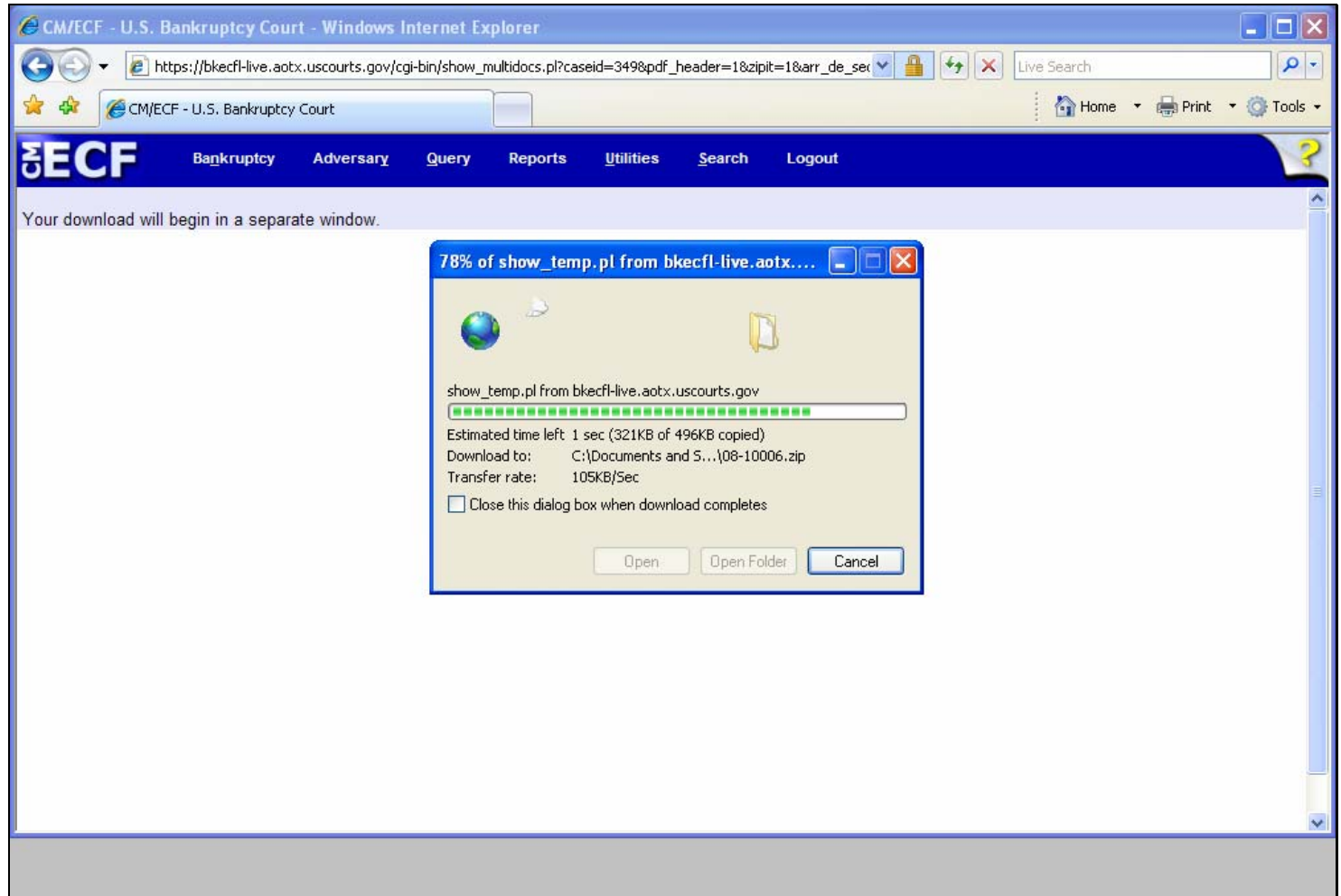
Slide notes

Slide 43 - Slide 43



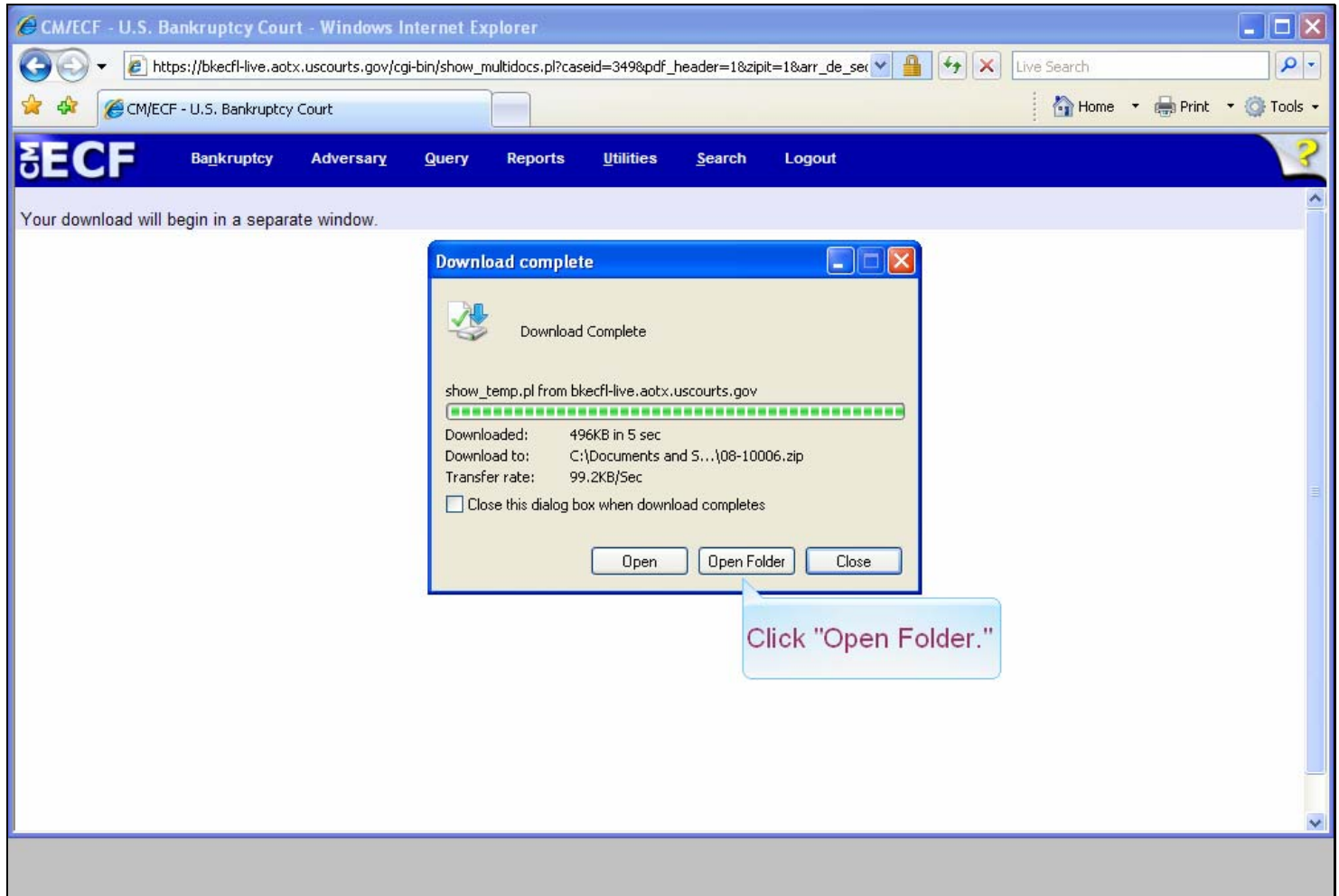
Slide notes

Slide 44 - Slide 44



Slide notes

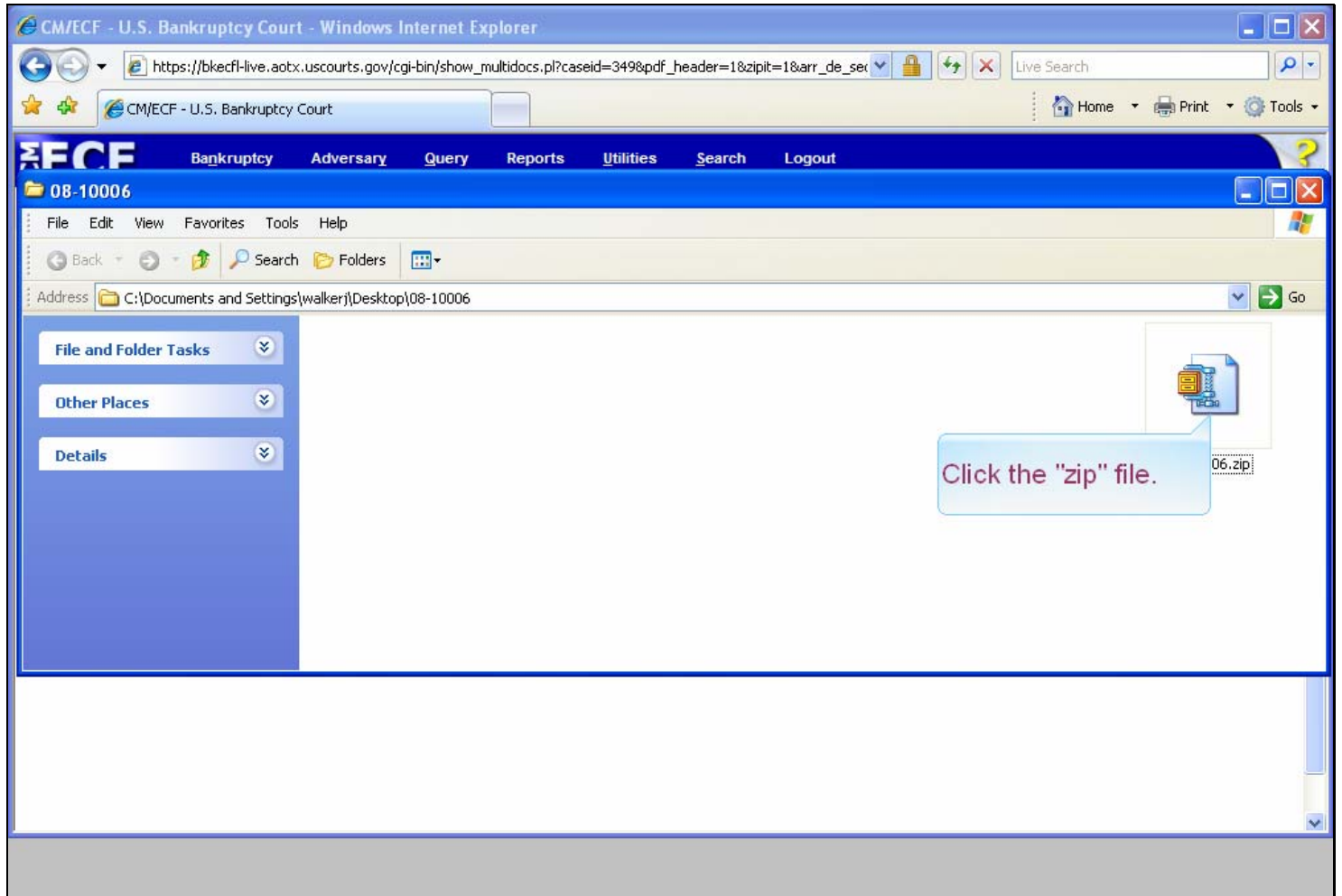
Slide 45 - Slide 45



Slide notes

Now we will open the folder where the 08-10006.zip file was placed. Click "Open Folder."

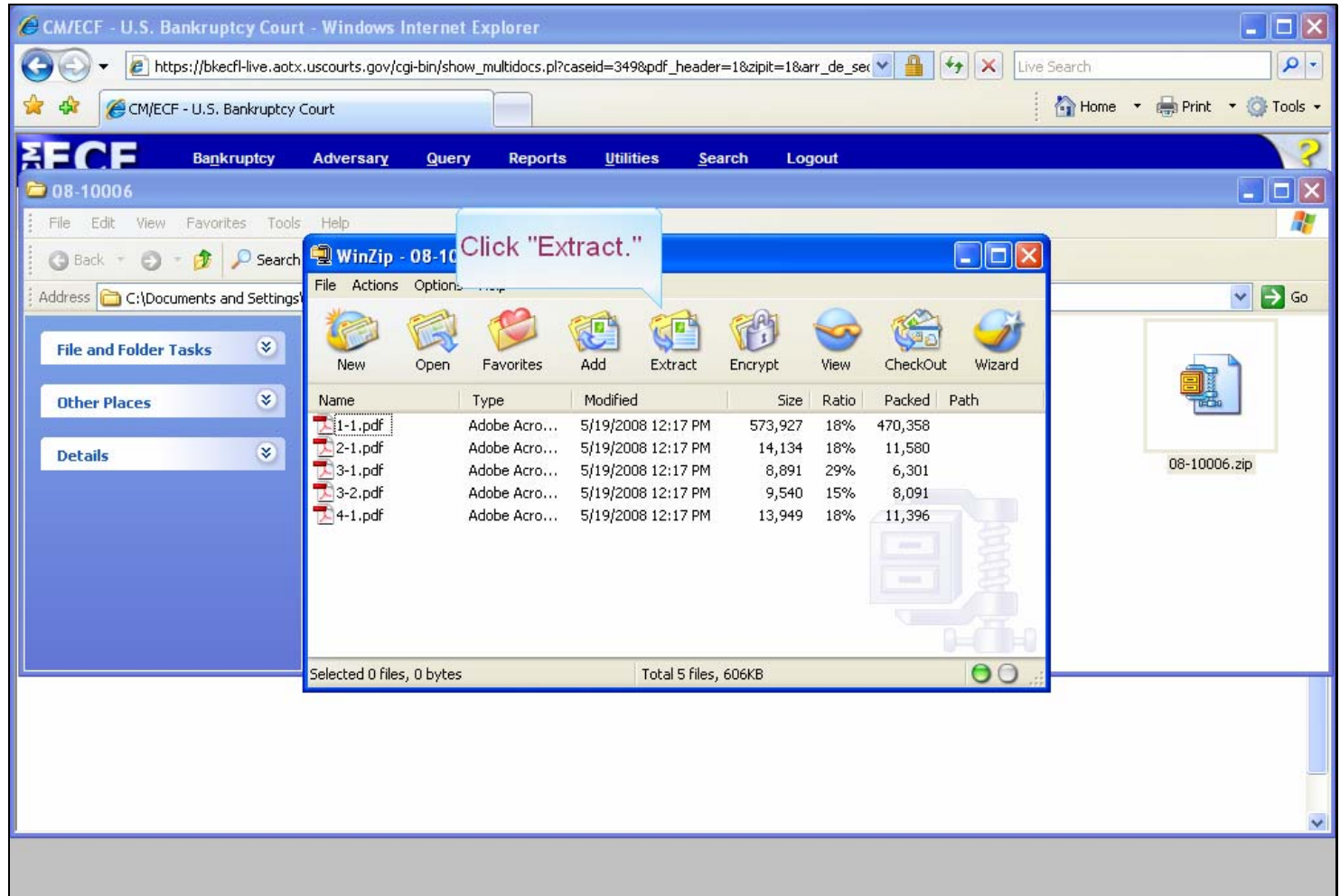
Slide 46 - Slide 46



Slide notes

A zip file contains one or more files that have been compressed. In this manner, many files may be combined and moved as one file. Click on the zip file.

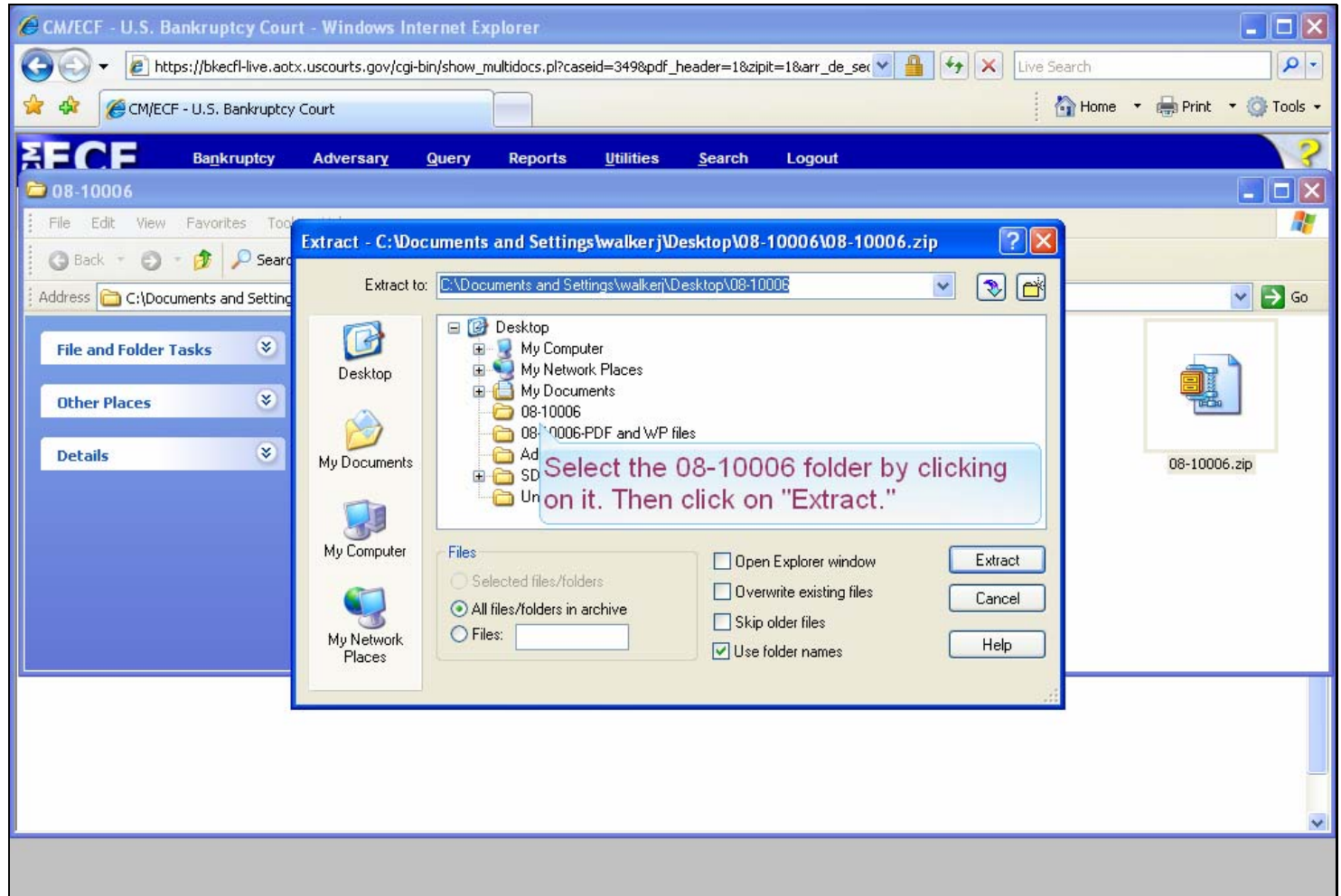
Slide 47 - Slide 47



Slide notes

Here we are extracting or "taking out" the PDF files that were part of the 08-10006.zip file. Click "Extract."

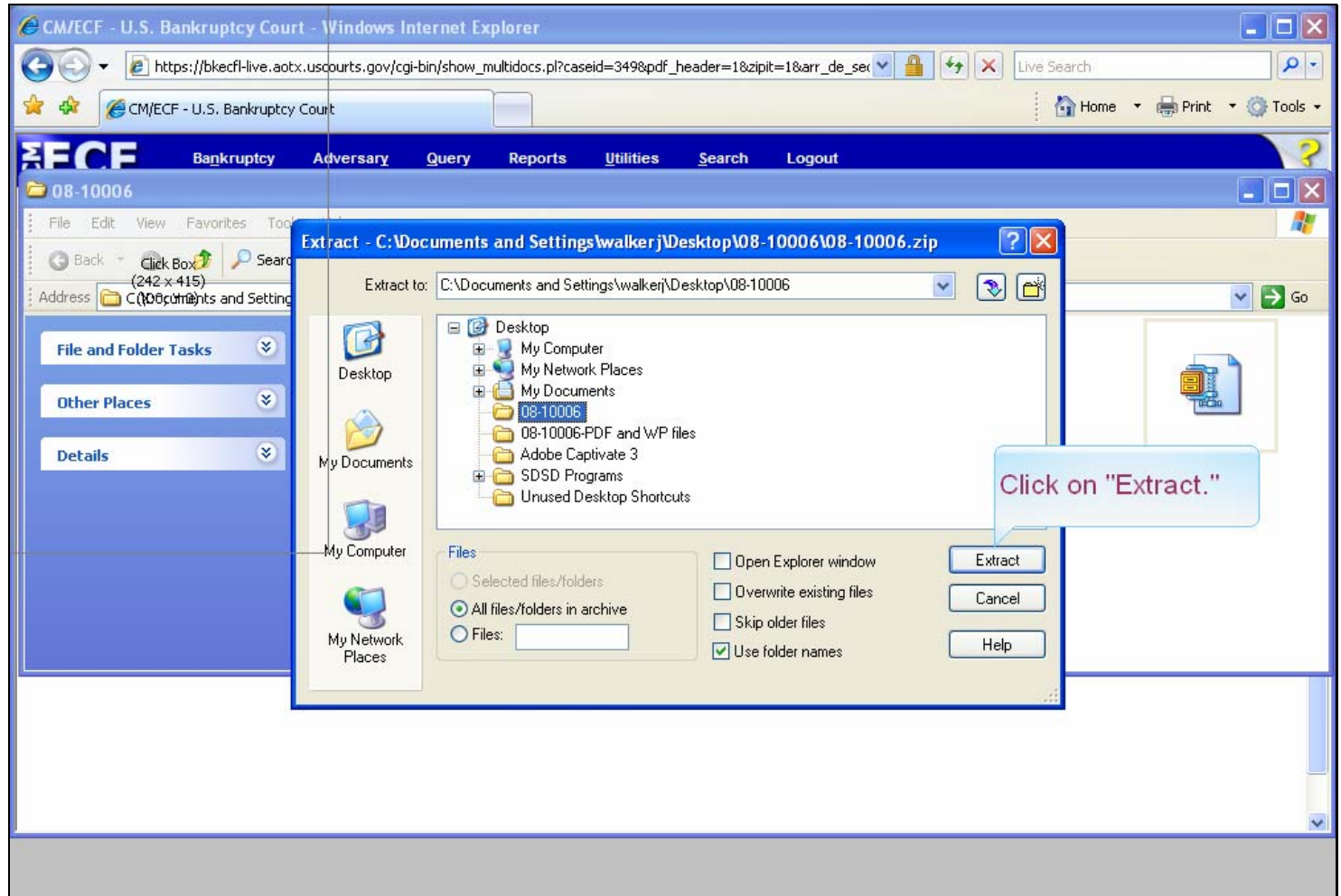
Slide 48 - Slide 48



Slide notes

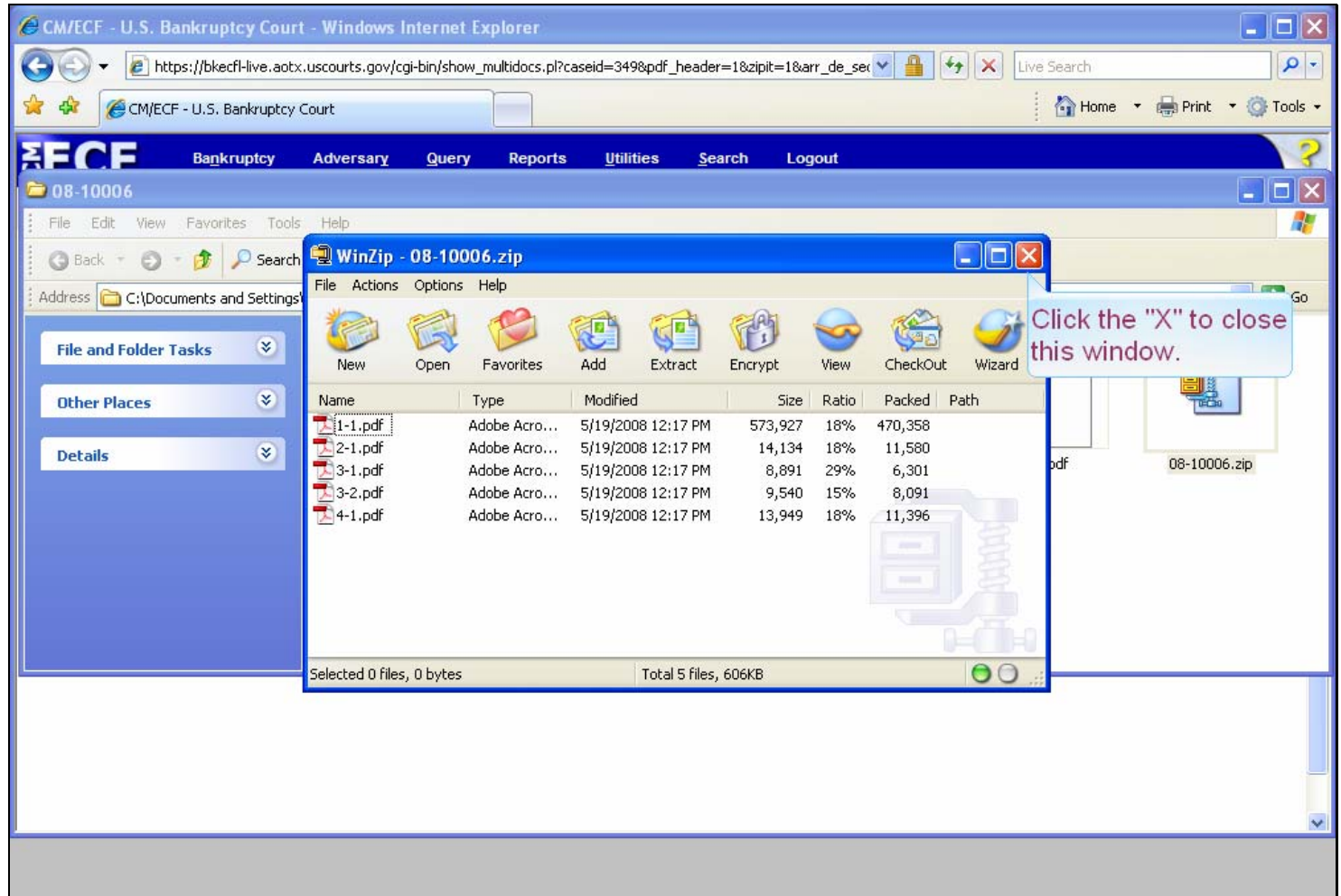
We will select a location folder in which to place the extracted PDF files. In this case we will place the files in a folder named after the case number which resides on the Desktop of this PC. Click on the "08-10006" folder and then click on the "Extract" button.

Slide 49 - Slide 49



Slide notes

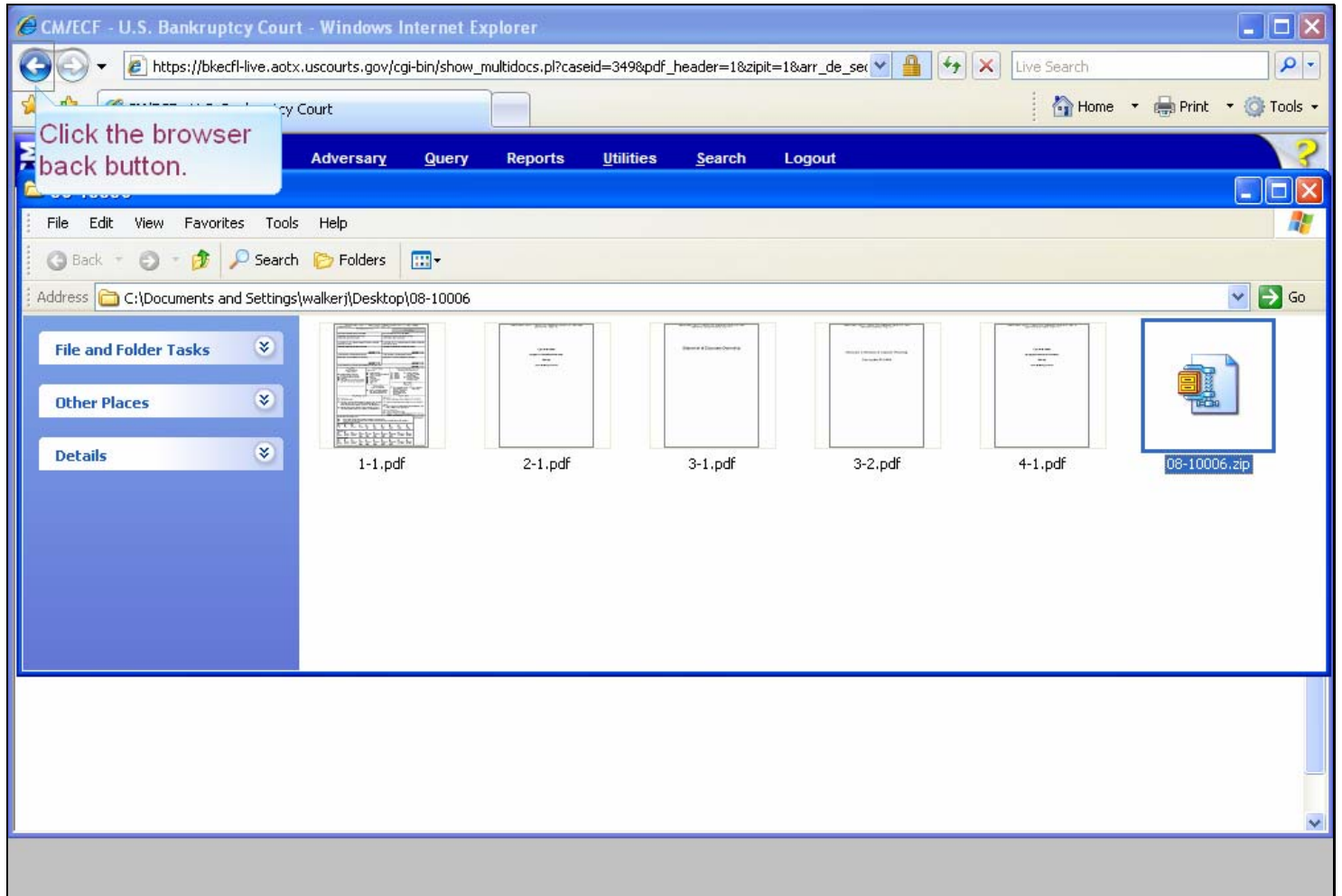
Slide 50 - Slide 50



Slide notes

These are the extracted PDF files. Let's make sure they went to the correct folder. Click the "X" to close this window.

Slide 51 - Slide 51



Slide notes

The PDF files are in the correct location and ready for viewing or printing. Now we need to get back to the Docket Sheet selection menu. Please click on the browser "back" button.

Slide 52 - CREATE APPENDIX

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Docket Sheet

Case number: 1:08-bk-10006
Click Box (242 x 415) (X:0; Y:0)

☒ Filed ☐ Entered

Documents: to

Include:
☒ Terminated parties
☐ Links to Notices of Electronic Filing

Document options:
☐ Include headers when displaying PDF documents
☐ View multiple documents
☐ Create Appendix

Sort by: Oldest date first

Run Report Clear

Click the "Create Appendix" check box.

Slide notes

The "Create Appendix" option will produce a single PDF file that includes both a complete docket sheet and images of the document(s) that the user selects. PDF headers will always display with the Create Appendix option. When "Create Appendix" is selected, the Format options disappear and other options become unavailable. To continue, click in the "Create Appendix" check box.

Slide 53 - Slide 53

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Docket Sheet

Case number: 1:08-bk-10006

☒ Filed to

☐ Entered

Documents to

Include:

☐ Terminated parties

☐ Links to Notices of Electronic Filing

Document options:

☐ Include headers when displaying PDF documents

☐ View multiple documents

☒ Create Appendix

Sort by: Oldest date first

Run Report Clear

Click "Run Report."

Slide notes

Notice that the format options have been removed and all other check box selections are unavailable. Click on "Run Report."

Slide 54 - Slide 54

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?7739352342606903-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

APPEAL

U.S. Bankruptcy Court
Live Database (Pleasantville)
Bankruptcy Petition #: 08-10006

Assigned to: Charles Anderson
Chapter 11
Voluntary
Asset
[Show Associated Cases](#)

Date Filed: 01/03/2008

Debtor
Acme Building Products
230 Thurston Street
Kansas City, KS 45211
Tax ID / EIN: 4521312634125

U.S. Trustee
Roberta R. Evans
Sonterra Building
142 E. Milk Street
Boston, MA 02144
520-555-7841

Creditor Committee
Official Committee of Unsecured Creditors

represented by **Ben Matlock**
The Gunfire Law Firm
123 Main
San Antonio, TX 78365
210-333-8889

represented by **Cornelius Applebee**
11712 Park Avenue North
New York, NY 10056

Please press your "Page Down" key twice.

Slide notes

To select the documents we want to include in this Appendix, press the "Page Down" key twice.

Slide 55 - Slide 55

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?110788139389914-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Creditor Committee
Official Committee of Unsecured Creditors

represented by **Cornelius Applebee**
11712 Park Avenue North
New York, NY 10056
210-467-9998
Email: Kate_stevens@aotx.uscourts.gov

Filing Date	#	clear	Docket Text
01/03/2008	1	<input type="checkbox"/>	Chapter 11 Voluntary Petition. Receipt Number cc, Fee Amount \$1039 Filed by Acme Building Products Chapter 11 Plan Small Business due by 7/1/2008. Disclosure Statement due by 7/1/2008. (Thompson, Darlyne) (Entered: 01/03/2008)
02/17/2008	2	<input type="checkbox"/>	Chapter 11 Small Business Plan Filed by Debtor Acme Building Products (RE: related document(s) 1 Chapter 11 Voluntary Petition. (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	3	<input type="checkbox"/>	Statement of Corporate Ownership filed. Filed by Debtor Acme Building Products. (Malin, Kate) Additional attachment(s) added on 2/18/2008 (JPW). (Entered: 04/17/2008)
02/17/2008	4	<input type="checkbox"/>	20 Largest Unsecured Creditors Filed by Debtor Acme Building Products . (Malin, Kate) (Entered: 04/17/2008)
02/17/2008	5	<input type="checkbox"/>	Emergency Motion to Use Cash Collateral Filed by Debtor Acme Building Products (Malin, Kate) (Entered: 04/17/2008)
02/28/2008	6	<input type="checkbox"/>	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)

Slide notes

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Date	Document Number	Description
02/28/2008	6	Objection to Confirmation of Plan Filed by Creditor Universal Mortgage Company . (Malin, Kate) (Entered: 04/17/2008)
03/07/2008	7	Response Filed by Official Committee of Unsecured Creditors (RE: related document(s) 6 to Objection to Confirmation of the Plan filed by Creditor Universal Mortgage Company) (Malin, Kate) (Entered: 04/17/2008)
03/17/2008	8	Order Overruling(RE: related document(s) 6 Objection to Confirmation of the Plan filed by Creditor Universal Mortgage Company). Signed on 3/17/2008 (Malin, Kate) (Entered: 04/17/2008)
03/18/2008	9	Notice of Appeal to District Court Court. . Receipt Number 53245, Fee Amount \$255 Filed by Creditor Universal Mortgage Company (RE: related document(s) 8 Order Overruling Objection to Confirmation of the Plan filed by creditor Universal Mortgage)). Appellant Designation due by 3/28/2008. (Malin, Kate) (Entered: 04/17/2008)
03/18/2008	10	Election to Appeal to District Court . Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). (Malin, Kate) (Entered: 04/17/2008)
03/19/2008	11	Appellant Designation of Contents For Inclusion in Record On Appeal and Issues on Appeal Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). Appellee designation due by 3/31/2008. Transmission of Designation Due by 4/18/2008. (Malin, Kate) (Entered: 04/17/2008)
04/02/2008	12	Transmittal of Record on Appeal to District Court Filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). (Malin, Kate) (Entered: 04/17/2008)

Slide notes

We are going to select three PDF documents for inclusion in this Appendix. Please click in the box next to documents 8, 9, and 11 and then press the "Page Down" key once to move to the bottom of the Docket Report.

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/DktRpt.pl?851996023691072-L_187_0-1

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

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Slide notes

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

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CM/ECF - U.S. Bankruptcy Court

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Slide notes

Slide 59 - Slide 59

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

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Slide notes

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

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CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

03/19/2008	11	<input checked="" type="checkbox"/>	Appellant Designation of Contents for inclusion in Record on Appeal and Record on Appeal filed by Creditor Universal Mortgage Company (RE: related document(s) 9 Notice of Appeal). Appellee designation due by 3/31/2008. Transmission of Designation Due by 4/18/2008. (Malin, Kate) (Entered: 04/17/2008)
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Footer format:
(Numbers, letters, spaces, and <pagenum> only)

Click "View Selected."

PACER Service Center

Transaction Receipt

05/21/2008 13:23:46

PACER Login:	ao0757	Client Code:	
Description:	Docket Report	Search Criteria:	08-10006 Fil or Ent. filed Doc From: 0 Doc To: 99999999 Term: included Multiple Docs: on Format: html
Billable Pages:	1	Cost:	0.08

Slide notes

At the bottom of the report, the user is given the opportunity to create footer information for each page of this document. The default is the page number and additional information may be entered in the Footer format box. Click on "View Selected."

Slide 61 - Slide 61

The screenshot shows a Windows Internet Explorer browser window displaying the CM/ECF - U.S. Bankruptcy Court website. The address bar shows the URL: https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=3. The website has a blue header with the ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the header, a message states: "To accept charges shown below, click on 'View Document', otherwise click the 'Back' button on your browser." The page displays the following information:

Total Pages: 3
Total Cost: 0.24

[View Document](#)

Click "View Document."

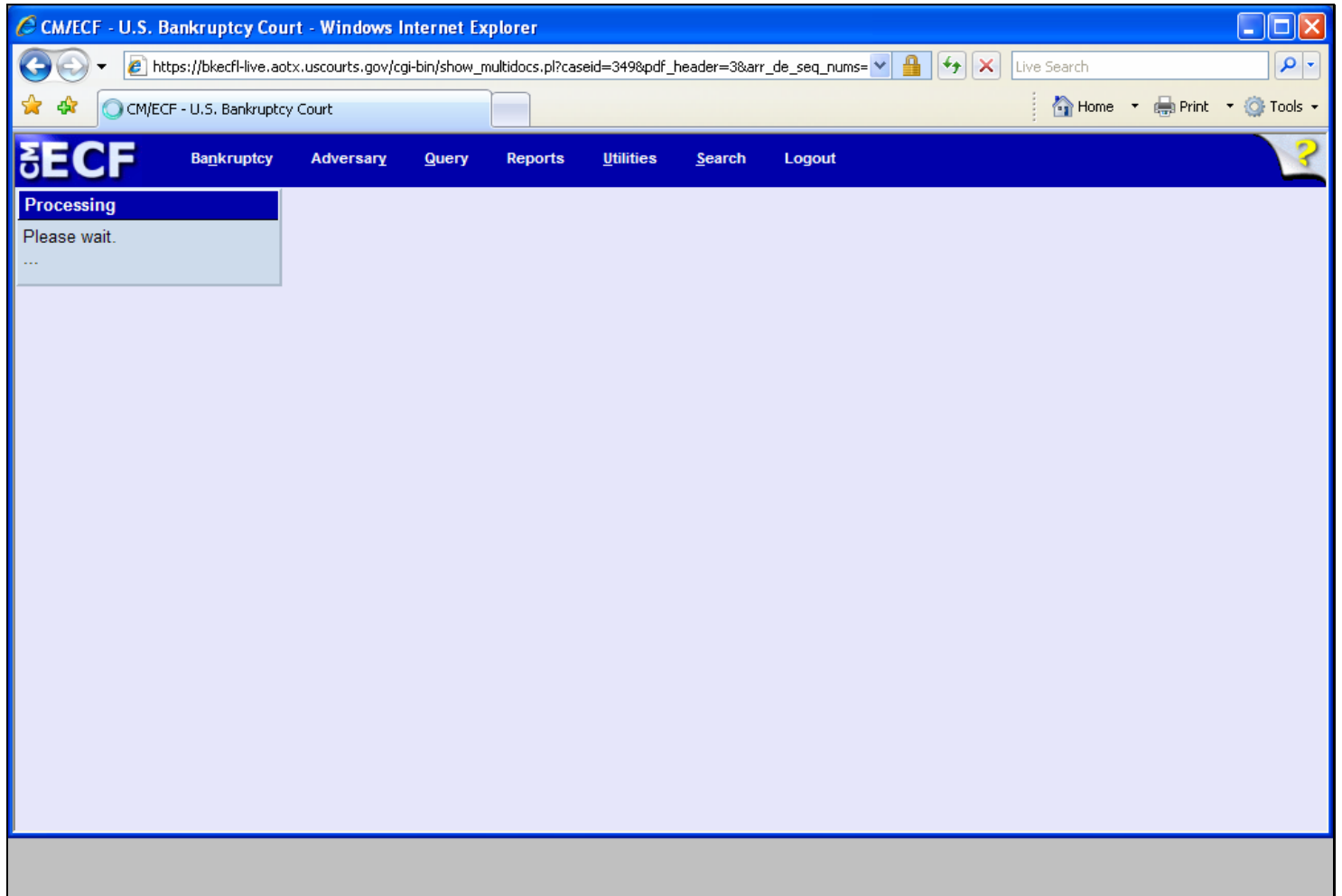
Pacer Service Center			
Transaction Receipt			
Wed May 21 13:44:23 CDT 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image8-2	Case Number:	08-10006
Billable Pages:	1	Cost:	0.08

Pacer Service Center			
Transaction Receipt			
Wed May 21 13:44:23 CDT 2008			
Pacer Login:	ao0757	Client Code:	
Description:	Image9-4	Case Number:	08-10006
Billable Pages:	1	Cost:	0.08

Slide notes

PACER billing appears. Click on "View Document."

Slide 62 - Slide 62



Slide notes

The "Processing" screen appears.

Slide 63 - Slide 63

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=3&arr_de_seq_nums=

CM/ECF - U.S. Bankruptcy Court

Click on the "Pages" icon.

Adversary Query Reports Utilities Search Logout

1 / 5

100%

Sign

Find

APPEAL

U.S. Bankruptcy Court
Live Database (Pleasantville)
Bankruptcy Petition #: 08-10006

Assigned to: Charles Anderson
Chapter 11
Voluntary
Asset

Date Filed: 01/03/2008

Debtor
Acme Building Products
230 Thurston Street
Kansas City, KS 45211

represented by **Ben Matlock**
The Gunfire Law Firm
123 Main
San Antonio, TX 78365

Slide notes

Notice that we now have a five page PDF document which contains the docket report and each PDF document that was selected. The adversary case docket report is not included in the Appendix docket report for the main case. Users must produce separate files to receive both docket sheets. To visualize specific pages within this document one may use the Adobe "thumbnail images" selection. Click on the "Pages" icon.

Slide 64 - Slide 64

Click on the "Bookmark" icon.

U.S. Bankruptcy Court
Live Database (Pleasantville)
Bankruptcy Petition #: 08-10006

Assigned to: Charles Anderson
Chapter 11
Voluntary
Asset

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Debtor
Acme Building Products
230 Thurston Street

represented by **Ben Matlock**
The Gunfire Law Firm
123 Main

8.26 x 11.00 in

Slide notes

Each page is displayed for easier reference and navigation. Clicking on a page icon will take you to that page or to go to each document you might use the "Bookmark links" option. Click on the "Bookmark" icon.

Slide 65 - Slide 65

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=3&arr_de_seq_nums=

CM/ECF - U.S. Bankruptcy Court

Home Print Tools

ECF Bankruptcy Reports Utilities Search Logout

Click the "X" to close Bookmarks.

Bookmarks

Options

Docket Report

- 8 order-sp - 03/17/2008, p.3
- 9 appeal - 03/18/2008, p.4
- 11 appeal - 03/19/2008, p.5

U.S. Bankruptcy Court
Live Database (Pleasantville)
Bankruptcy Petition #: 08-10006

Assigned to: Charles Anderson
Chapter 11
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Date Filed: 01/03/2008

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Acme Building Products
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8.26 x 11.00 in

Slide notes

Each document is book marked separately. To immediately view document number 9, one would click on that bookmark. You will be using the Adobe navigation arrow to page through this document. Close the "Bookmarks" option by clicking on the "X".

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.uscourts.gov/cgi-bin/show_multidocs.pl?caseid=349&pdf_header=3&arr_de_seq_nums=

CM/ECF - U.S. Bankruptcy Court

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APPEAL

Please press your "Page Down" key twice.

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Bankruptcy Petition #: 08-10006

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Voluntary
Asset

Date Filed: 01/03/2008

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123 Main
San Antonio, TX 78365

Slide notes

This is the first page of the docket sheet. To go to the bottom of this page press your "Page Down" key twice.

Slide 67 - Slide 67

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

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CM/ECF - U.S. Bankruptcy Court

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ECF Bankruptcy Adversary Query Reports Utilities Search Logout

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Kansas City, KS 45211
Tax ID / EIN: 4521312634125

San Antonio, TX 78365
210-333-8889

U.S. Trustee
Roberta R. Evans
Sonterra Building
142 E. Milk Street
Boston, MA 02144
520-555-7841

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Slide notes

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

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1 / 5 100% Sign Find

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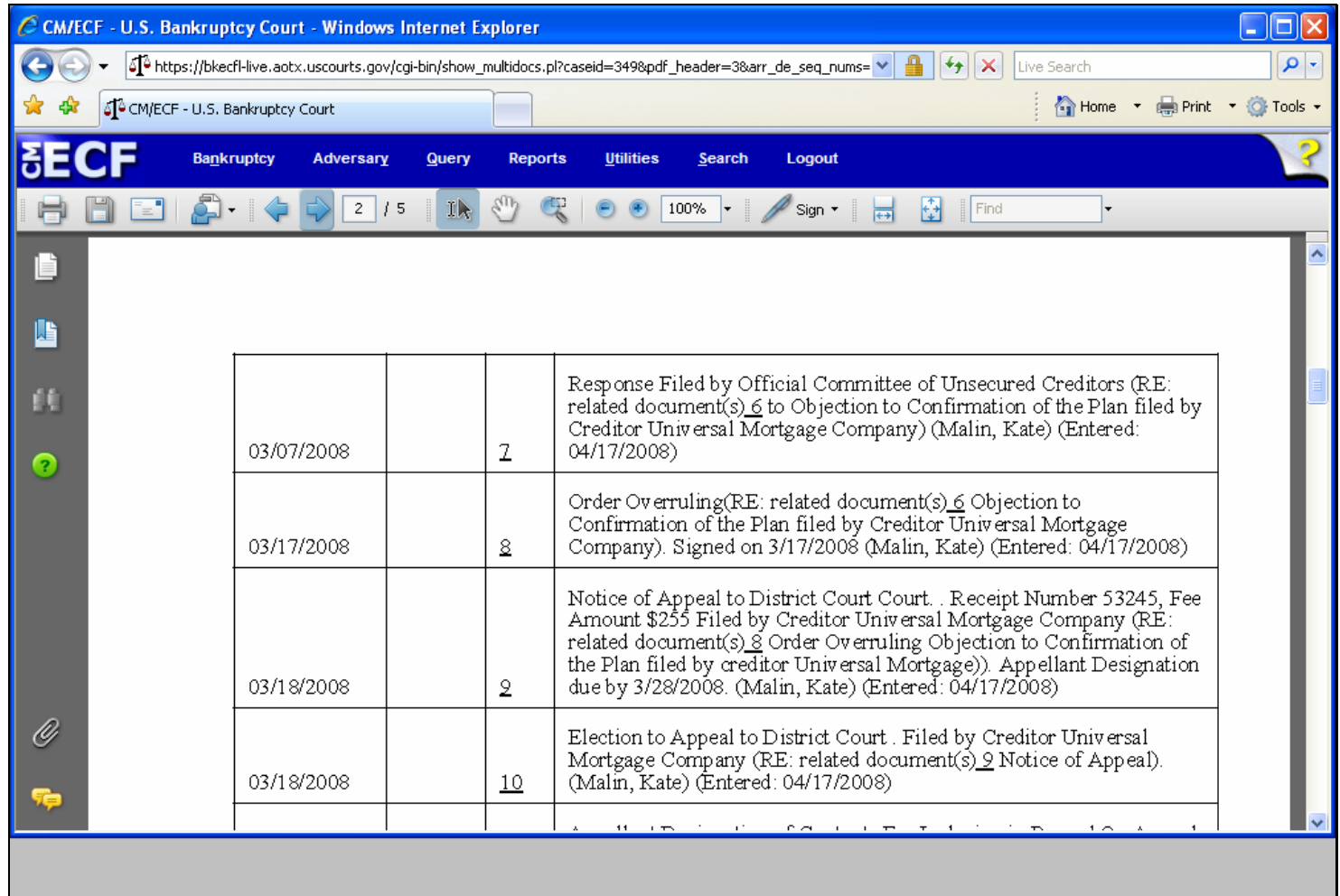
Please press your "Page Down" key.

1

Slide notes

Notice the default location for the Footer page number. To move to pages 2 through 5, press your "Page Down" key once for each page.

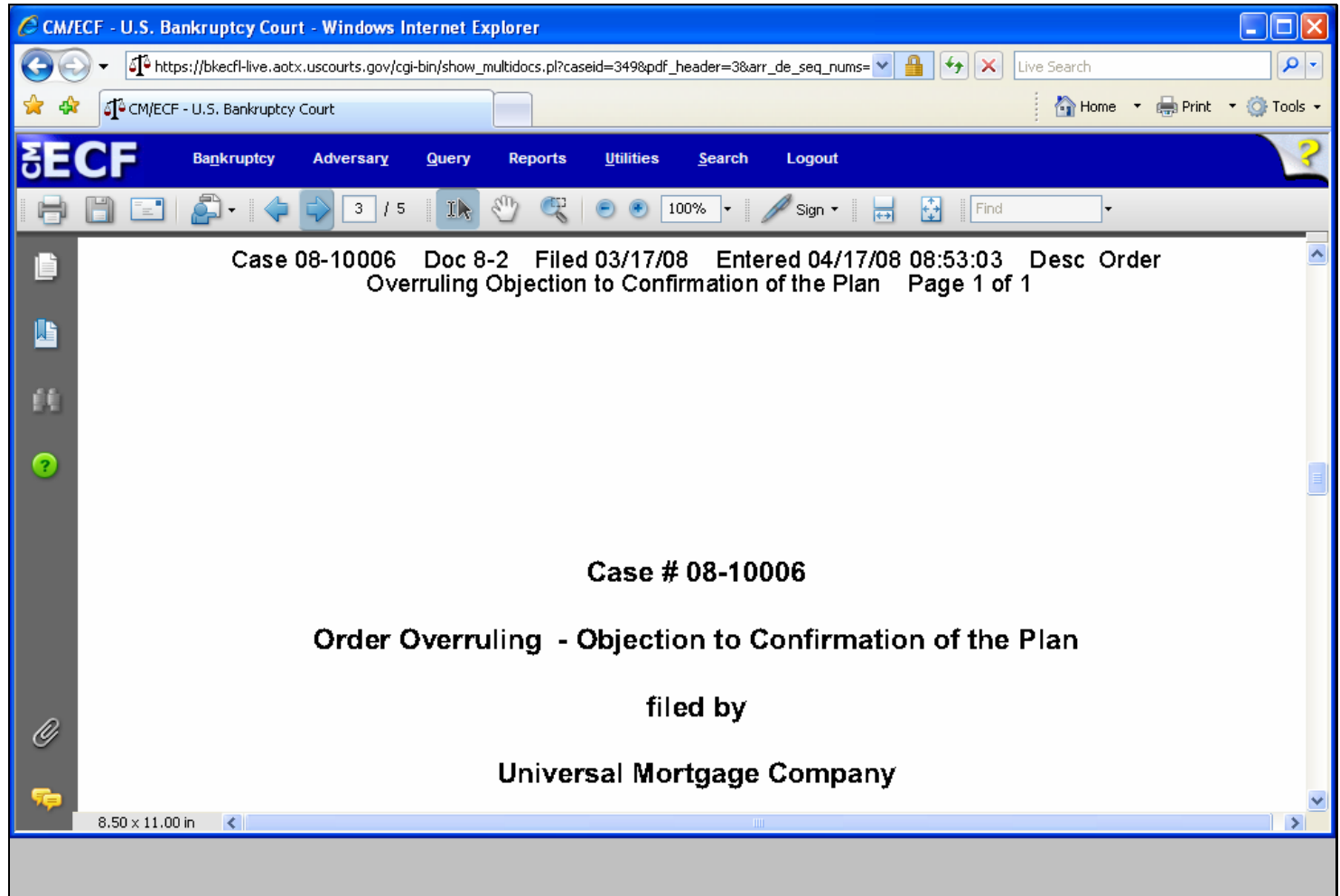
Slide 69 - Slide 69



03/07/2008	<u>7</u>	Response Filed by Official Committee of Unsecured Creditors (RE: related document(s) <u>6</u> to Objection to Confirmation of the Plan filed by Creditor Universal Mortgage Company) (Malin, Kate) (Entered: 04/17/2008)
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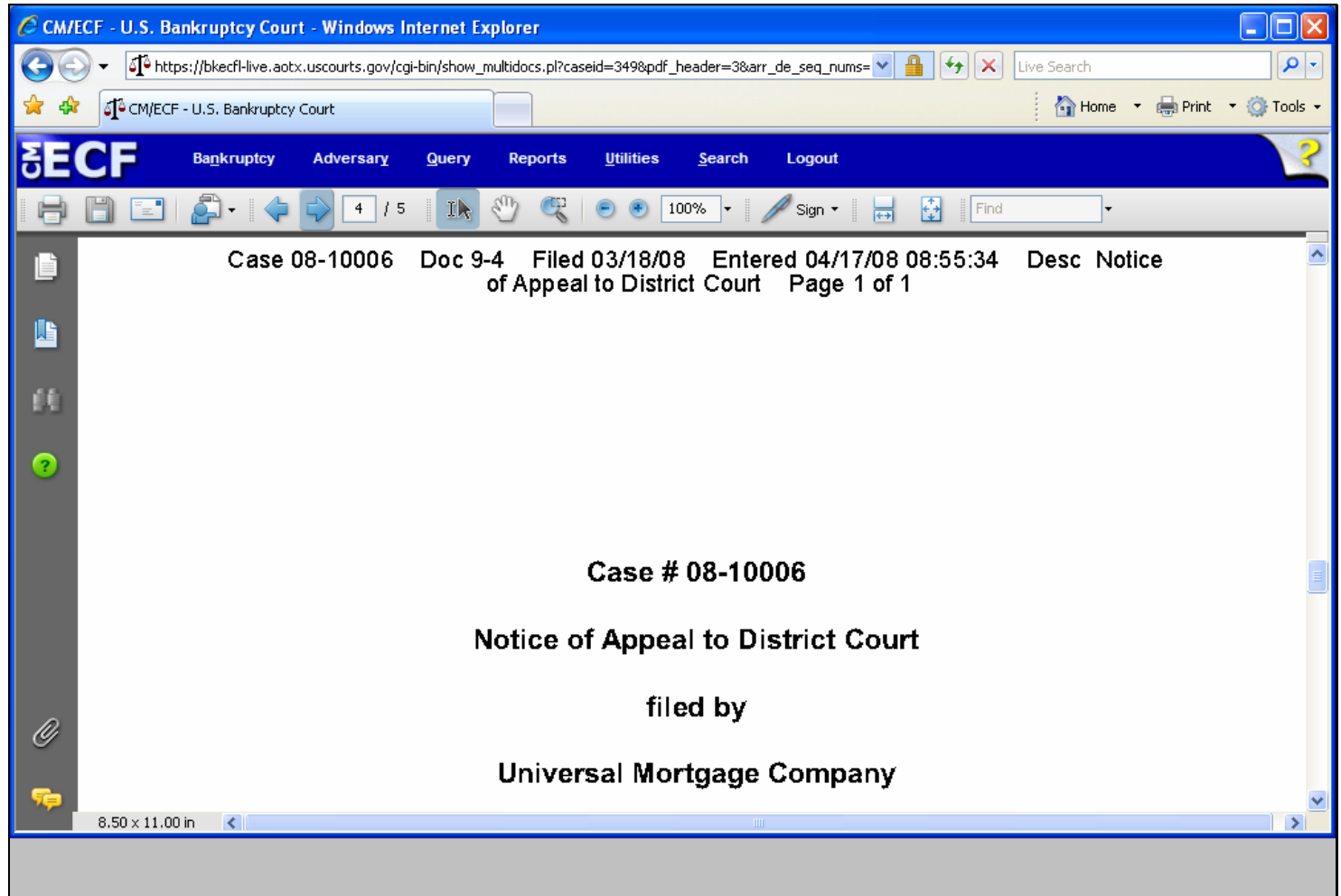
Slide notes

Slide 70 - Slide 70



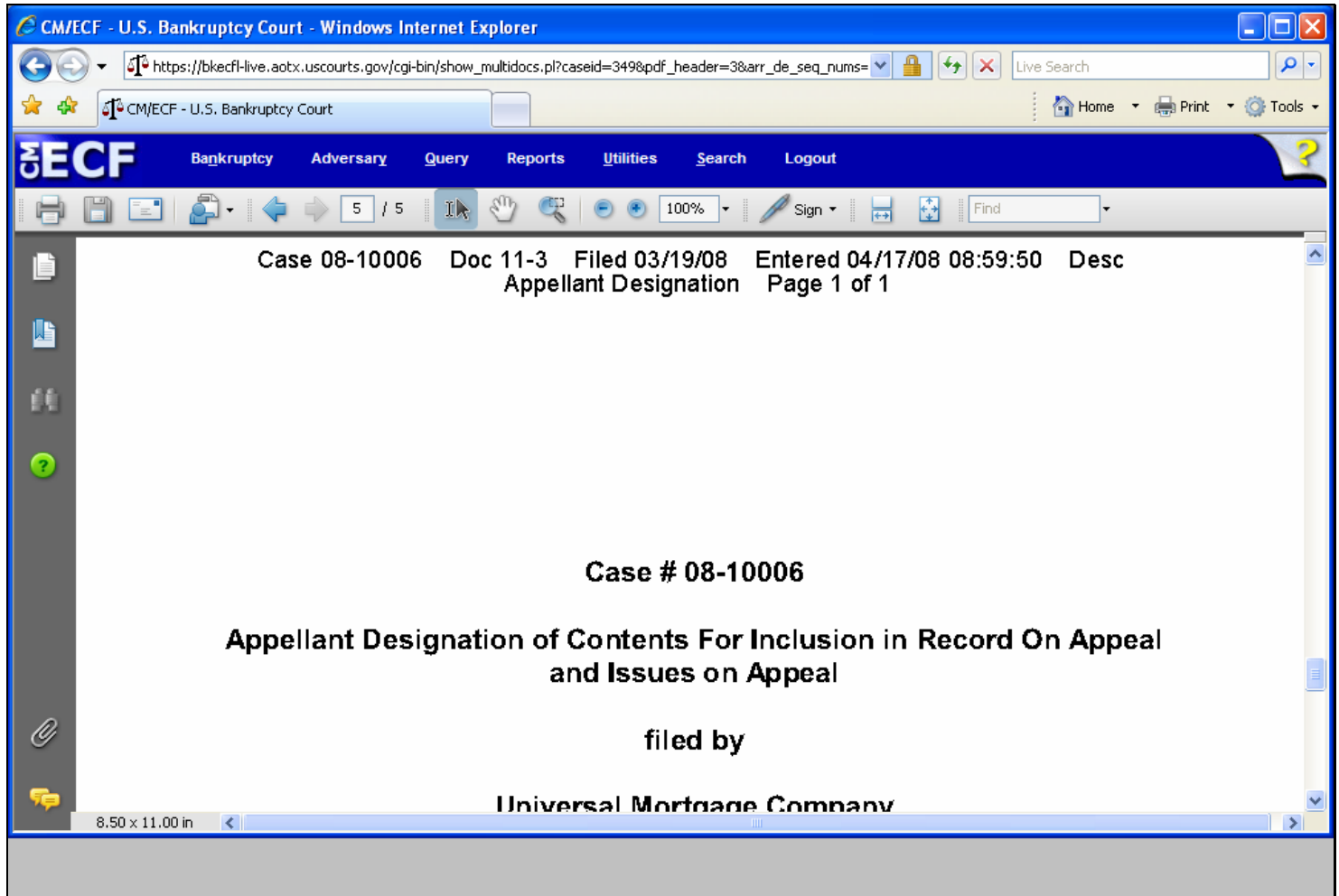
Slide notes

Slide 71 - Slide 71



Slide notes

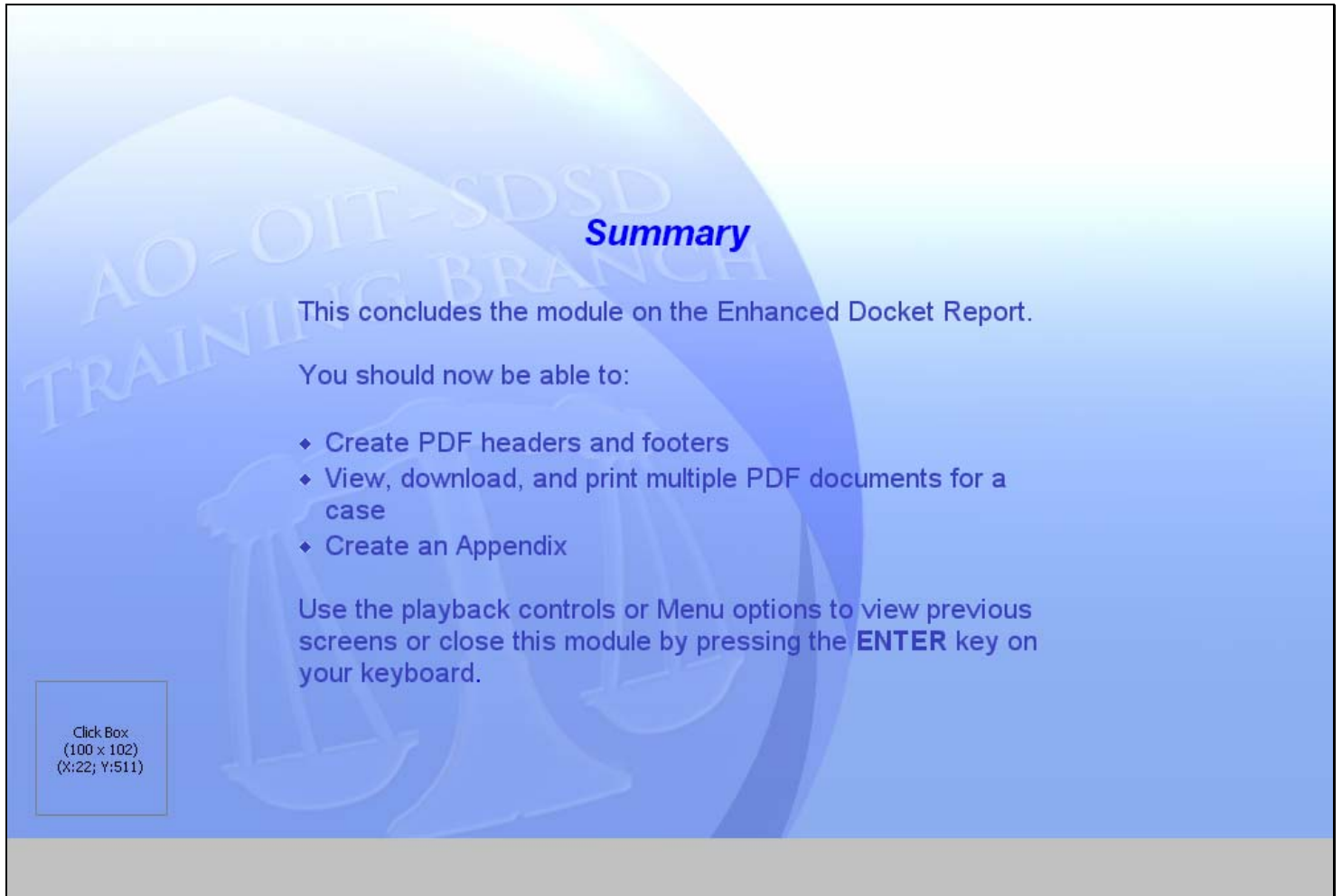
Slide 72 - Slide 72



Slide notes

Press your "Page Down" key to complete this module.

Slide 73 - Summary



The slide features a blue background with a large, faint watermark of the AO-OIT-SDSD Training Branch logo, which includes a shield and scales of justice. The word "Summary" is written in a bold, italicized blue font. Below it, a paragraph states: "This concludes the module on the Enhanced Docket Report." This is followed by the text "You should now be able to:" and a bulleted list of three items: "Create PDF headers and footers", "View, download, and print multiple PDF documents for a case", and "Create an Appendix". A final paragraph instructs the user: "Use the playback controls or Menu options to view previous screens or close this module by pressing the ENTER key on your keyboard." In the bottom-left corner, there is a small box containing the text "Click Box (100 x 102) (X:22; Y:511)".

Summary

This concludes the module on the Enhanced Docket Report.

You should now be able to:

- ♦ Create PDF headers and footers
- ♦ View, download, and print multiple PDF documents for a case
- ♦ Create an Appendix

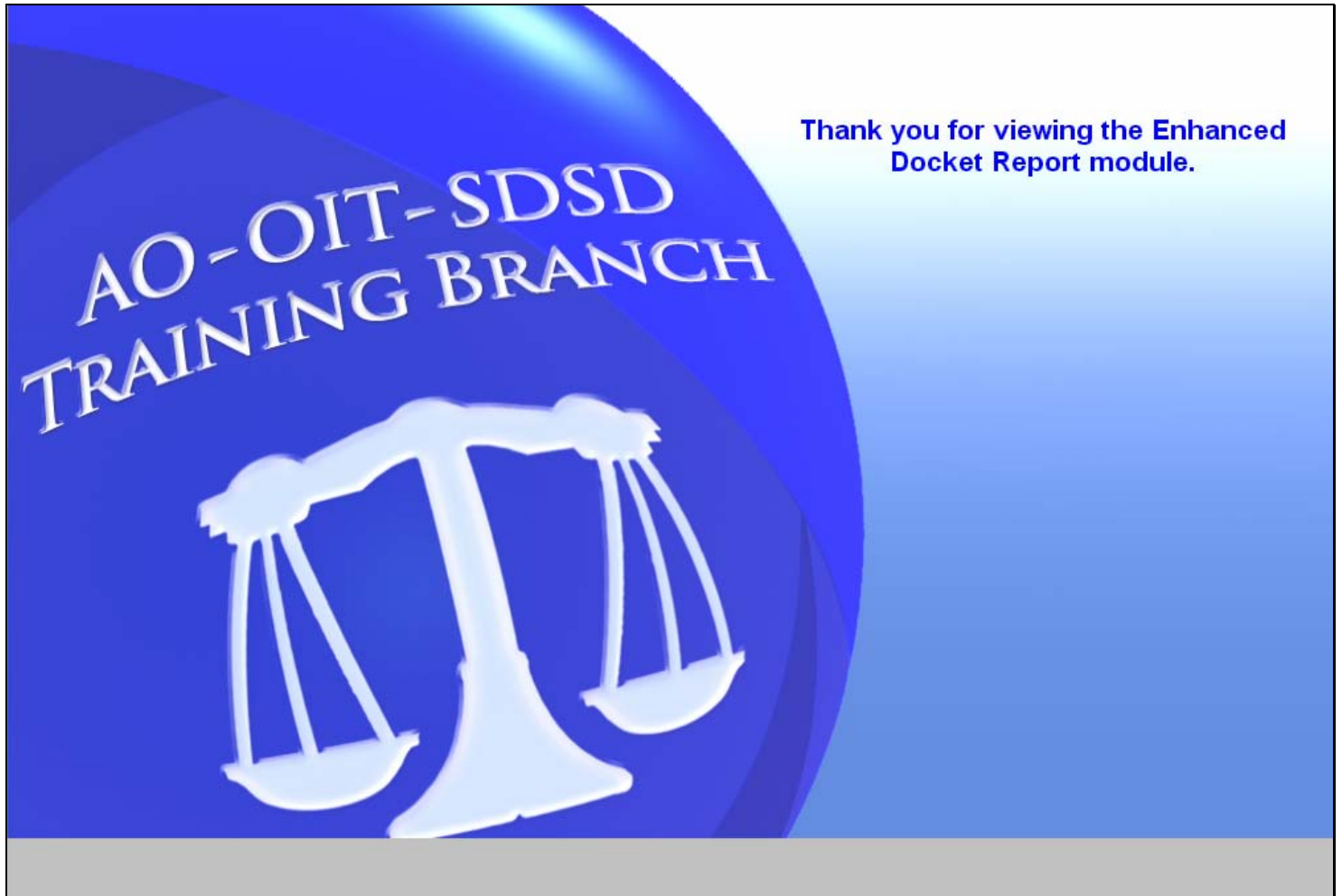
Use the playback controls or Menu options to view previous screens or close this module by pressing the **ENTER** key on your keyboard.

Click Box
(100 x 102)
(X:22; Y:511)

Slide notes

In summary, you have covered the creation of PDF headers and footers. Viewing, downloading and printing of multiple PDF documents was discussed. Finally, you have seen the creation of an Appendix. You may return to any part of the lesson by choosing a selection from the MENU or you may close this module by pressing the ENTER key or select EXIT from the MENU.

Slide 74 - Exit



Slide notes

Thank you for viewing the Enhanced Docket Report module.